

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DISTRICT MAGISTRATE :: EAST KHASI HILLS DISTRICT  
::: SHILLONG :::

**PROHIBITORY ORDER UNDER SECTION 144 CrPC**  
(No.C&S.3/2009/PT.II/265, Dated Shillong, the 6<sup>th</sup> September, 2020)

Whereas, in view of the prevailing situation concerning COVID-19 in the state, country and globally;

Whereas, to put in place preventive measures and awareness, to identify and take more stringent steps to ensure social distancing so the pandemic of COVID – 19 is contained, reduced and eliminated in East Khasi Hills District and Meghalaya, by way of rigorous contact tracing, testing, quarantine, isolation and ensuring strict observance of protocols and advisories issued by the Government of Meghalaya in the Health & Family Welfare Department;

Now, therefore, I Smti. M. War Nongbri, IAS, District Magistrate, East Khasi Hills District, Shillong in exercise of the powers conferred upon me under section 144 Cr. P.C. read together with Regulation 3 of the Meghalaya Epidemic Diseases, COVID-19 Regulations, 2020 **do hereby prohibit as under, with effect from 7<sup>th</sup> of September, 2020 (Monday) upto 14<sup>th</sup> of September, 2020 (Monday) only for timings falling between 05:00 AM to 09:00 PM each day in all of East Khasi Hills District including Shillong Urban Agglomeration, Civil Sub-Divisions of Sohra/Pynursla and C&RD Blocks:**

1. Inter-State movement.
2. Any assembly whatsoever and while enforcing this, every individual to mandatorily maintain social distancing of at least 6 feet, wearing of masks, respiratory etiquette and to strictly follow without fail, the various protocols and advisories of the Government in the Health and Welfare Department, at all times.
3. Operation of **UNREGULATED** major markets (iew heh/ iew die lang) and **UNREGULATED** shopping complexes.
4. Border Haats and markets located in the Inter-State Borders.
5. Operation of all cinema halls, swimming pools, entertainment parks, theatres, bars and auditorium, assembly halls and similar recreational places.
6. All forms of contact sports and spectators in Sports grounds and stadia.
7. Operation of Educational Institutions, training centers and coaching classes (tuitions) barring online/distance learning.
8. Opening of religious places/places of worship of all faiths to the public including religious gatherings and congregation. However, Marriage Rituals in places of worship is permitted only after obtaining due permission from the Undersigned.
9. All forms of large public gathering and congregation including social, political, entertainment, academic, cultural, religious functions, etc.
10. Moving in public, work places and during transport without a Mask.
11. Spitting in public places.
12. Entry into the District via all entry points of Meghalaya till midnight of 7<sup>th</sup> of September 2020 **EXCEPT** movements related to emergency, medical & essential services, goods and inter-state transit vehicle. (This is in pursuance of Government Order No.POL.75/2020/PtII/59 dated 21.07.2020 of Political Department).
13. Consumption of liquor, paan, gutka, tobacco, etc in public places.
14. Incoming additional workforce from outside the State **EXCEPT** for skilled highly, skilled, specialized professionals & technicians as regulated by instructions of Political Department, Government of Meghalaya vide Letter No. POL.120/2020/11 Dated 03.08.2020 & No. POL.120/2020/12 Dated 04.08.2020 (**Annexure-A**) followed by SOPs of Labour Department, Meghalaya vide Notification No. LBG.23/2020/PT.III/13, Dated 09/06/2020 (**Annexure-B**) and Order No.Health.74/2020/123, Dated Shillong the 29.07.2020 (**Annexure-C**) issued by Government of Meghalaya in Health & Family





Welfare Department. Due permission will be given on submission of Undertaking to the Deputy Labour Commissioner, East Khasi Hills District.

### **General Instructions**

1. In addition to the prohibitions listed above, the public shall strictly comply, without fail to the measures listed in this Office Orders for containment areas (List of containment areas with restricted exemptions are enclosed at Annexure-D).
2. Individuals must maintain a minimum distance of 6 feet/2 metres in public places.
3. Funeral/Last rites related gatherings: Number of guest not to exceed 20 (twenty).
4. Weddings ceremonies will be allowed in religious places/places of worship and the number of guest shall not exceed one-third of the seating capacity or 50 (fifty) guests, whichever is less inclusive of the host and the Authority/s presiding over the wedding. **However wedding receptions are suspended, till further orders.**
5. Persons above 65 years of age, persons with co-morbidities, pregnant women and children below the age of 10 years in public places are advised to stay at home, except for meeting essential requirements and for health purposes.
6. Operation of SUPPLY CHAINS/WHOLESALE AND RETAIL OUTLETS, SHOPS, SERVICES AND OTHER ESTABLISHMENTS in the whole of East Khasi Hills District **will be regulated as per scheduled timings and dates which shall be released in advance from time to time by the Undersigned.**
7. Operation of PERMITTED SHOPS, SERVICES, ESTABLISHMENTS, AGRICULTURAL, INDUSTRIAL AND COMMERCIAL ACTIVITIES shall strictly adhere to the prescribed Standard Operating Procedures (SOPs) and National Directives of Government for COVID-19 Management in Public Places and Work Places including mandatory compliance to the Advisories of Health and Family Welfare Department, without fail.
8. Employers for all forms of activities including SHOPS, SERVICES, ESTABLISHMENTS, AGRICULTURAL, INDUSTRIAL, ETC shall ensure that **Aarogya Setu Application and Behavioral Change management App** is installed and utilized by all their employees, **without fail**, with due monitoring.
9. All residents of the District to install **Aarogya Setu Application and Behavioral Change management App** and regularly update their health status on the apps for containment of COVID-19 pandemic.
10. SOP dated 4<sup>th</sup> June, 2020 issued by Ministry of Health & Family Welfare on preventive measures to contain spread of COVID-19 in Office (Public and Private) shall be duly complied with. (Annexure-E).
11. 50 % of private and public transport will operate in East Khasi Hills District as per the following Orders:
  - i. Order No.C&S.7/2020/Vol.VII/78, Dated 2<sup>nd</sup> June, 2020. (Odd - Even arrangements Annexure-F).
  - ii. Order No.C&S.7/2020/Vol.VII/91 Dated 3<sup>rd</sup> June, 2020. (seating capacity at Annexure-G)
  - iii. Order No.C&S.7/2020/Vol.VII/205, Dated 4<sup>th</sup> June, 2020. (Exemption from odd- even arrangements at Annexure-H).
12. Movement of vehicles and other traffic arrangements will be prepared and regulated by the office of the Superintendent of Police, East Khasi Hills District, Shillong. Inter-District movement of persons is permitted.
13. Inter-State movement of persons will continue to be restricted.
14. Designated Joint Secretaries/Heads of Department, Sub Divisional Officer (C) Sohra/ Pynursla, Block Development Officers and District Heads of Office in East Khasi Hills **will issue vehicle passes only to their respective Officers and staff specifically for official purposes.**
15. The designated Joint Secretaries/Heads of Department, Sub Divisional Officer (C) Sohra/ Pynursla, Block Development Officers and District Heads of Office will ensure that the passes are utilized strictly for the specified purpose (Official) and any deviation will render the Issuing Authority and the





employee/staff/pass holder liable to legal action. Name, Address, contact details, timings and purpose of the pass to be clearly reflected.

16. **HOWEVER, PASSES FOR ALL FORMS OF ALL INTER-STATE MOVEMENT TO AND FROM EAST KHASI HILLS DISTRICT SHALL ONLY BE ISSUED BY THE UNDERSIGNED.**

In view of the urgency of the matter, this Order has been made ex parte.

Given under my hand and seal this the 6<sup>th</sup> of September, 2020.

  
(M. War Norftri, IAS)  
District Magistrate,  
East Khasi Hills District,  
Shillong.

Memo. No. C&S.3/2009/PT.II/265-A

Dated Shillong, the 6<sup>th</sup> September, 2020.

Copy to:-

1. The Chief Secretary to the Govt. of Meghalaya, Shillong.
2. The Additional Chief Secretary to the Govt. of Meghalaya, Home (Police) Department, Shillong.
3. The Additional Chief Secretary to the Govt. of Meghalaya, Political Department, Shillong.
4. The Commissioner of Divisions for East/West/South West Khasi Hills/East/West Jaintia Hills & Ri Bhoi District, Meghalaya, Shillong.
5. The Commissioner & Secretary to the Govt. of Meghalaya, Health & Family Welfare Department, Meghalaya, Shillong.
6. Commissioner of Transport, Meghalaya, Shillong for information and necessary action.
7. The Director, Information & Public Relation, Meghalaya **for favour of causing wide circulation, press release and giving wide publicity through Fixed Loud Speakers.**
8. The Superintendent of Police, East Khasi Hills District, Shillong for information and **to ensure strict enforcement of the Order above by all concerned.**
9. The Sub-Divisional Officers (C), Pynursla/Sohra Civil Sub Division, Pynursla/Sohra for information and necessary action **to ensure strict enforcement of the Order above by all concerned.**
10. All Additional Deputy Commissioner, East Khasi Hills District, Shillong for information and necessary action.
11. The Incident Commanders and Block Development Officers, East Khasi Hills District, for information and necessary action **to ensure strict enforcement of the Order above by all concerned.**
12. The District Medical & Health Officer, East Khasi Hills District, Shillong for information and necessary action.
13. **The District Transport Officer, East Khasi Hills, Shillong for information and strict necessary action to enforce this Office Order No.C&S.7/2020/Vol.VII/78 Dated 2<sup>nd</sup> June, 2020, Order No.C&S.7/2020/Vol.VII/91 Dated 3<sup>rd</sup> June, 2020 and Order No.C&S.7/2020/Vol.VII/205 Dated 4<sup>th</sup> June, 2020.**
14. The Station Director, All India Radio, Shillong for announcement in the news bulletin in English & Khasi.
15. **The permitted Services and Economic Activities are to strictly limit their personnel on ground to the barest minimum.**



  
District Magistrate,  
East Khasi Hills District,  
Shillong.

**GOVERNMENT OF MEGHALAYA  
HOME (POLITICAL) DEPARTMENT**

No.POL.120/2020/11

Dated: Shillong, the 3<sup>rd</sup> August, 2020.

From: Shri C.V.D Diengdoh, IAS  
Secretary to the Government of Meghalaya

To: 1. All Administrative Departments  
  
2. All Deputy Commissioners,  
East Khasi Hills/ West Khasi Hills/ East Jaintia Hills/ West Jaintia Hills/ Ri  
Bhoi/ South West Khasi Hills/ East Garo Hills/ West Garo Hills/North Garo  
Hills/South Garo Hills/South West Garo Hills Districts, Meghalaya

Sub: Matters relating to SOPs for engaging Skilled/Highly Skilled workers from  
outside the State - regarding

Sir/Madam,

In inviting a reference to the subject cited above, I am to forward herewith the Standard Operating Procedures for engaging Skilled/Highly Skilled workers from outside the State issued by the Labour Department, Government of Meghalaya vide Order No LBG.23/2020/Pt III/14 dated 4<sup>th</sup> June 2020 which is self-explanatory.

In this connection, there are many Government Departments who are undertaking projects in various sectors which require skilled/highly skilled workers to be brought from outside the State. As such, the following procedures are to be followed by all Administrative Departments regarding entry of such workers from outside the State;

1. The implementing agency, i.e., the PSU or the Contractor / Employer shall make an application to the concerned Administrative Department with the number of skilled / highly skilled workers who are required, for entry into the State along with the name of the district where they will be located. The entry of workers should be done in a staggered manner which should also be indicated in the application.
2. Employers shall submit consent by way of an undertaking to concerned Administrative Department stating that:
  - a. the employer shall bear all the expenses for such workers to undergo paid quarantine facilities till the test results are known,
  - b. the employer shall bear all the expenses for the isolation & treatment of the workers tested positive as per the protocols issued by the Health and Family Welfare Department, Government of Meghalaya, and
  - c. the employer shall make suitable quarantine arrangements for 14 days for workers who are tested RT-PCR negative



3. Administrative Departments shall ensure that such consent is obtained from the employers and also ensure that suitable quarantine arrangements have been made by the employer for workers who are tested RT-PCR negative.
4. After being satisfied, the Administrative Department will make a recommendation to the Home (Political) Department which will then issue instructions to the Deputy Commissioner(s) for entry of the specified number of workers.
5. Thereafter, the employer will register all the proposed skilled / highly skilled workers in the Meghalaya COVID Portal. The Deputy Commissioners, after scrutiny will convey approval and issue Entry Pass for each worker.
6. The employer shall furnish a copy of the approved list of workers to the respective Superintendent of Police of the district.
7. The employer shall comply with all the instructions contained in the SOP dated 4<sup>th</sup> June, 2020 issued by Labour Department.

This has the approval of the Competent Authority.

Yours faithfully,

  
Secretary to the Government of Meghalaya  
Home (Political) Department  
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Memo No.POL.120/2020/11-A

Dated: Shillong, the 3<sup>rd</sup> August, 2020.

Copy to:-

1. The Director General of Police, Meghalaya.
2. The Principal Secretary to the Government of Meghalaya, Labour Department.
3. The Commissioner & Secretary to the Government of Meghalaya, Health & Family Welfare Department.
4. All Superintendent of Police, Government of Meghalaya.

  
Secretary to the Government of Meghalaya  
Home (Political) Department  
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**GOVERNMENT OF MEGHALAYA  
LABOUR DEPARTMENT**

**ORDER**

**No. LBG.23/2020/Pt.III/14 Dated: Shillong the 4<sup>th</sup> June, 2020**

**STANDARD OPERATING PROCEDURES FOR ENGAGING  
SKILLED/HIGHLY SKILLED LABOURERS / WORKERS FROM  
OUTSIDE THE STATE.**

The Standard Operating Procedures (SOPs) aim to provide general guidance and information to employers in order to enable workers to return to work safely while keeping the risk of contamination as low as possible.

The following Standard Operating Procedures (SOPs) are issued for employers who intend to bring skilled / highly skilled workers from outside the State:

1. Employers shall obtain permission from the respective Deputy Commissioners prior to bringing in the workers from outside the State and provide complete details of the workers including their permanent address, current location and contact details.
2. Employers shall submit an undertaking to the Deputy Labour Commissioner of the district confirming adherence to the guidelines of Ministry of Home Affairs and protocols issued by the Health and Family Welfare Department, Government of Meghalaya before the commencement of operations.
3. After permission is obtained, Employers shall register such workers with the Deputy Labour Commissioner of the respective Districts providing complete details of the workers including their permanent address, current location, and contact details.
4. Employers shall ensure that the workers are well aware of "return to work" plans and procedures before they move from their current location.
5. Upon arrival, all workers will be screened and tested for COVID-19 as per the protocols issued by the Health and Family Welfare Department, Government of Meghalaya and shall be transported by the Employer to the paid quarantine facilities where they shall undergo quarantine till the test results are known. Payment for

the quarantine facilities will be made by the Employers. Anyone tested positive, shall follow the protocols issued by the Health and Family Welfare Department, Government of Meghalaya.

6. Persons who are tested negative may be transported to the quarantine facility to be arranged by the employer and placed in quarantine for 14 days.
7. Post-quarantine, employers to ensure workers stay within the premises. The employers will also be responsible ensuring that all social distancing norms are strictly followed and workers wear masks at all times. Employers shall ensure that workplace is sufficiently stocked with the necessary sanitization materials including soap, hand sanitizer and masks. Employers shall ensure availability of water-stations in the site and direct workers to frequently and regularly wash their hands.
8. Employers shall put in place a plan for systematic cleaning and disinfection of tools as well as stocking up on cleaning supplies and any protective equipment that may be needed.
9. Employers shall inform and sensitise workers about COVID-19 which should include topics such as what the symptoms are, how each individual can protect themselves, current restrictions (e.g. travel bans), and the rationale behind physical distancing.
10. Employers to ensure that each worker is covered under Health Insurance Scheme at their cost.



(D.P. Wahlang, IAS)  
Principal Secretary to the Government of Meghalaya,  
Labour Department.



**GOVERNMENT OF MEGHALAYA  
HOME (POLITICAL) DEPARTMENT**

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No.POL.120/2020/12

Dated: Shillong, the 4<sup>th</sup> August, 2020.

From: Shri C.V.D Diengdoh, IAS  
Secretary to the Government of Meghalaya

To: 1. All Administrative Departments,  
  
2. All Deputy Commissioners,  
East Khasi Hills/ West Khasi Hills/ East Jaintia Hills/ West Jaintia Hills/ Ri Bhoi/ South  
West Khasi Hills/ East Garo Hills/ West Garo Hills/North Garo Hills/South Garo  
Hills/South West Garo Hills Districts, Meghalaya

Sub: Matters relating to SOPs for engaging Skilled/Highly Skilled workers from  
outside the State for a period upto 3 days- regarding

Ref: No.POL.120/2020/11 dated: Shillong, the 3<sup>rd</sup> August, 2020.

Sir/Madam,

In inviting a reference to the subject cited above and in continuation of this Department Letter No referred above, I am to inform you that the Skilled/Highly Skilled workers entering the State for a period of 3 (Three) days or less will have to undergo Rapid Antigen Test at the entry points as per the Protocols of the Health and Family Welfare Department vide Order No Health.141/2020/88 dated 30<sup>th</sup> July 2020. If tested negative and asymptomatic they will be allowed to proceed to their place of work with advice to observe the social distancing norms.

This is for favour of your kind information and necessary action.

Yours faithfully,


  
Secretary to the Government of Meghalaya  
Home (Political) Department

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Memo No.POL.120/2020/12-A  
Copy to :-

Dated: Shillong, the 4<sup>th</sup> August, 2020

- (1) The Director General of Police, Meghalaya.
- (2) The Principal Secretary to the Government of Meghalaya, Labour Department
- (3) The Commissioner & Secretary to the Government of Meghalaya, Health and Family Welfare Department.
- (4) All Superintendent of Police, Government of Meghalaya.

  
Secretary to the Government of Meghalaya  
Home (Political) Department

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**GOVERNMENT OF MEGHALAYA  
LABOUR DEPARTMENT**

**NOTIFICATION**

No. LBG.23/2020/Pt.III/13

Dated: Shillong the 9<sup>th</sup> June, 2020

**STRANDARD OPERATING PROCEDURES FOR ENGAGING SKILLED/HIGHLY  
SKILLED LABOURERS / WORKERS FROM OUTSIDE THE STATE.**

The Standard Operating Procedures (SOPs) aim to provide general guidance and information to employers in order to enable workers to return to work safely while keeping the risk of contamination as low as possible.

The following Standard Operating Procedures (SOPs) are issued for employers who intend to bring skilled / highly skilled workers from outside the State:

1. Employers shall obtain permission from the respective Deputy Commissioners prior to bringing in the workers from outside the State and provide complete details of the workers including their permanent address, current location and contact details.
2. Employers shall submit an undertaking to the Deputy Labour Commissioner of the district confirming adherence to the guidelines of Ministry of Home Affairs and protocols issued by the Health and Family Welfare Department, Government of Meghalaya before the commencement of operations.
3. After permission is obtained, Employers shall register such workers with the Deputy Labour Commissioner of the respective Districts providing complete details of the workers including their permanent address, current location, and contact details.
4. Employers shall ensure that the workers are well aware of "return to work" plans and procedures before they move from their current location.
5. Upon arrival, all workers will be screened and tested for COVID-19 as per the protocols issued by the Health and Family Welfare Department, Government of Meghalaya and shall be transported by the Employer to the paid quarantine facilities where they shall undergo quarantine till the test results are known. Payment for the quarantine facilities will be made by the Employers. Anyone tested positive, shall follow the protocols issued by the Health and Family Welfare Department, Government of Meghalaya.
6. Persons who are tested negative may be transported to the quarantine facility to be arranged by the employer and placed in quarantine for 14 days.

7. Post-quarantine, employers to ensure workers stay within the premises. The employers will also be responsible ensuring that all social distancing norms are strictly followed and workers wear masks at all times. Employers shall ensure that workplace is sufficiently stocked with the necessary sanitization materials including soap, hand sanitizer and masks. Employers shall ensure availability of water-stations in the site and direct workers to frequently and regularly wash their hands.
8. Employers shall put in place a plan for systematic cleaning and disinfection of tools as well as stocking up on cleaning supplies and any protective equipment that may be needed.
9. Employers shall inform and sensitise workers about COVID-19 which should include topics such as what the symptoms are, how each individual can protect themselves, current restrictions (e.g. travel bans), and the rationale behind physical distancing.
10. Employers to ensure that each worker is covered under Health Insurance Scheme at their cost.

Sd/-

D.P. Wahlang, IAS,  
Principal Secretary to the Government of Meghalaya,  
Labour Department.

No. LBG.23/2020/Pt.III/13-A

Dated: Shillong the 9<sup>th</sup> June, 2020

Copy to:

1. P.S.to the Hon'ble Chief Minister to the Govt. of Meghalaya for kind information of the Chief Minister.
2. P.S.to the Deputy Chief Minister i/c Labour Department for kind information of the Deputy Chief Minister.
3. P.S. to all Ministers to the Govt of Meghalaya for kind information of the Minister.
4. P.S. to the Chief Secretary to the Govt. of Meghalaya for kind information of the Chief Secretary.
5. P.S. to the Additional Chief Secretary to the Govt. of Meghalaya for kind information of Additional Chief Secretary.
6. All Administrative Departments
7. The Labour Commissioner, Meghalaya, Shillong.
8. The Deputy Commissioners, Shillong/Jowai/Khliehriat/ Nongstoin/Mawkyrwat/Nongpoh/Tura/Williamnagar/ Ampati/Resubelpara/Baghmara.
9. The Director, Printing & Stationery for publication in the Meghalaya Gazette.
10. The Director, Information and Public Relations for information with a request to generate publicity.

For kind information and  
necessary action.

By Order etc.,

Deputy Secretary to the Govt. of Meghalaya,  
Labour Department.



**GOVERNMENT OF MEGHALAYA  
HEALTH & FAMILY WELFARE DEPARTMENT**

No.Health.74/2020/123

Dated Shillong the 29<sup>th</sup> July, 2020.

**ORDER**

In partial modification of this Department's Order No.Health.74/2020/122 dt.28.7.2020, the following Standard Operating Procedures (SOP) are issued for people entering Meghalaya from other States etc.

**A. Pre-registration for entry :**

*Pre-registration for entry into the State will be subject to the instructions issued by Political Department.*

**B. Screening and Testing at entry points**

1. All persons who enter the State at the designated entry points will be scanned by an infrared thermometer or thermal scanner to detect body temperature.
2. All persons who have come from outside the State shall be tested by Rapid Antigen Test kits and/or sampled for RT PCR test at the entry point of the State.
3. Sampling can be done either at entry points or at quarantine/CCCs/ at facilities as designated by the Districts.
4. (a) If the Test result is negative, they shall be sent home for quarantine.  
(b) If the Test result is positive, the protocol dated 28<sup>th</sup> March,2020 and dated 27<sup>th</sup> July,2020 for COVID positive cases shall be followed.

**C. Home Quarantine**

- i. All people coming from outside the state should mandatorily undergo home quarantine for 14 days, using the Home Quarantine Diary
- ii. People who have been tested negative and who have completed 14 days of home or community or institutional quarantine, will then be allowed to go out and attend to their routine work. However, they will have to follow the health protocols as per the self monitoring diary for the next 14 days. They will also follow the three non-negotiable points of regular hand cleansing, wearing of face masks properly with cough etiquette and maintaining of 6 feet physical distancing at all times.
- iii. Those under home quarantine will be monitored by:
  - (a) District Surveillance Team
  - (b) Community COVID Management Team

**D. Self-Reporting using Diary**

- i. People under home quarantine should enter their daily health status in the diary provided.
- ii. They can also enter the health status of their family members in this diary.
- iii. If they find any symptoms for themselves or their family members, they shall report to 108 or contact District Helpline number given in the diary.

**E. External Monitoring using technology and physical inspection through Community COVID Management Teams.**

- i. The designated monitoring team set up by the respective District (any selected member of CCMT) will visit those under quarantine on a daily basis. The team will use a Web App (<https://coronamegh.edfi.co.in>) which is GPS enabled, thus helping in tracking the movement of the monitoring team and ensuring that they visit all the houses allotted to them.
- ii. All those who are under quarantine and symptomatic shall be tested through RT-PCR.
- iii. The monitoring team will also assess the psychological state of those under home quarantine and ensure counselling support.
- iv. While monitoring for COVID symptoms the team should also check for any other viral infections such as Measles-Rubella, SARI, ILI like symptoms.
- v. The data from this App will be used for analysis at the district and the state levels on a daily basis.
- vi. The phone numbers of all those entering the State shall be put for geo-fencing and an SMS warning will be sent to those who break the quarantine.

**F. If COVID-19 symptoms develop,**

- (i) the persons who develop any symptoms in the 14 days quarantined period would be tested using RT-PCR test.
- (ii) Those of who test positive shall be handled as per the COVID positive patient handling protocol of the Government of Meghalaya.

Sd/-

(Sampath Kumar, IAS)

Commissioner & Secretary to the Government of Meghalaya,  
Health & Family Welfare Department.

**Memo No. Health.74/2020/123-A,**

**Dated Shillong the 29<sup>th</sup> July, 2020**

**Copy to:**

15. The Secretary to the Governor of Meghalaya for kind information of Governor.
16. PS to the Chief Minister, Meghalaya for kind information of Chief Minister.
17. PS to the Deputy Chief Minister, Meghalaya for kind information of Deputy Chief Minister.
18. PS to the Minister, Health & Family Welfare Department, Meghalaya for kind information of Minister.
19. PS to all Ministers, for kind information of Hon'ble Ministers.
20. PS to Chief Secretary to the Government of Meghalaya for kind information of Chief Secretary.
21. The Additional Chief Secretary/Principal Secretaries/Commissioner & Secretaries/Secretaries of all Departments, Government of Meghalaya.
22. Director of Health Services (MI)/(MCH&FW)/(Research), Meghalaya, Shillong.
23. The Director of Information & Public Relations, Meghalaya, Shillong for wide circulation in the print and electronic media of the State.
24. The Director General of Police, Meghalaya.
25. The Deputy Commissioner,  
East Khasi Hills, **Shillong** /West Khasi Hills, **Nongstoin**/ South-West Khasi Hills, **Mawkyrwat**/ East Jaintia Hills, **Khliehriat**/ West Jaintia Hills, **Jowai**/ Ri-Bhoi District, **Nongpoh**/ West Garo Hills, **Tura**/ South-West Garo Hills, **Ampati**/ East Garo Hills, **Williamnagar**/ South Garo Hills, **Baghmara** /North Garo Hills, **Resubelpara**.



26. Joint Director of Health Services (MCH&FW) I/c IDSP, Meghalaya, Shillong.  
27. District Medical & Health Officer  
East Khasi Hills, **Shillong** /West Khasi Hills, **Nongstoin**/ South-West Khasi Hills,  
**Mawkyrwat**/ East Jaintia Hills, **Khliehriat**/ West Jaintia Hills, **Jowai**/ Ri-Bhoi District,  
**Nongpoh**/ West Garo Hills, **Tura**/ South-West Garo Hills, **Ampati**/ East Garo Hills,  
**Williamnagar**/ South Garo Hills, **Baghmara** /North Garo Hills, **Resubelpara**  
28. All Administrative Departments/Heads of Departments

By Orders, etc.,

  
(T.G. Monm)  
Joint Secretary to the Government of Meghalaya,  
Health & Family Welfare Department.

## LIST OF CONTAINMENT AREAS IN EKHD AS ON 06.09.2020

SL	Containment area	Order No	Date	Remarks	Order No & Date Re-demarcation/Lifted of containment areas
1	Nongrah Dongktieh	No. DDMA.EKH/119/2020/VOL-I/14	24.07.2020	Still in containment	NA
2	1. House of Shri. Rohan Chettri (Dongkamon, Nongmynsong). 2. House of Smt. Laxmi Mizar (Dongkamon, Nongmynsong). 3. House of Shri. Guttam Rai (Dongkamon, Nongmynsong). 4. House of Smt. Sony Joshi (Dongkamon, Nongmynsong). 5. House of Savitry Thapa (Dongkamon, Nongmynsong).	No.DDMA.EKH/119/2020/VOL-I/46	26.07.2020	Still in containment	NA
3	Malki a. House of Smti Mainly Warjri (Chinapatty Malki) b. Lovely Stores at Malki Point, Malki c.Martian Mawthoh at Riat Bharat, Malki Nongshiliang	No.DDMA.EKH/119/2020/VOL-I/124	10.08.2020	Re-demarcated to the house of Martian Mawthoh at Riat Bharat, Malki Nongshiliang	No. DDMA.EKH/119/2020/VOL-I/194 Dated 22.08.2020
4	Lower New Colony : The Building and compound of Shri Anil Toi of Lower New Colony, Laitumkhrah	No.DDMA.EKH/119/2020/VOL-I/74	01.08.2020	Still in containment	NA
5	Building of Mrs D Wahlang opposite to ‘Sterian Rynjah Store’, New Kench’s Trace, Bishnupur	No.DDMA.EKH/119/2020/VOL-I/139	15.08.2020	Still in containment	NA



SL	Containment area	Order No	Date	Remarks	Order No & Date Re-demarcation/Lifted of containment areas
6	Goenka Compound (Kamakhya Complex) opposite Cantonment Beat House	No.DDMA.EKH/119/2020/VOL-I/156	18.08.2020	Redemarcated to the Houses of Shri Vicky Thakur, Shri Pawan Gaur, Raj Kishore Singh, Shri Vakeel Ray, Shri Ravindra Prasad Sahu, Shri Arun Saha, Shri Rajesh Barua, Shri Alakh Kumar, Shri Sujeet Kumar Thakur, Shri Arun Chhatri, Shri Rajesh Gaur, Shri Suresh Nishad, Shri Upendra Singh, Shri Surendra Choudhary, Shri Bateshwar Singh, Parbansh Shah, Shri Dilip kumar Nishad, Shri Peram Rai, Shri Ramu Chettri, Shri Sambhu Singh and Shri Sharavan in Goenka Compound, Mawlonghat	No. DDMA.EKH/119/2020/VOL-I/219 Dated 25.08.2020
7	Building of Shri L. B. Rapthap opposite Benz Residency, Central Bishnupur	No. DDMA.EKH/119/2020/VOL-I/173	20.08.2020	Re-demarcated to 1. The Apartment of Mrs. Sunita Sohtun 2. The Apartment of Mr. P.N Jaiswai	No. DDMA.EKH/119/2020/VOL-II/12 Dated 02.09.2020
8	Building of Smti S. Syiem at New Kench's Trace	No. DDMA.EKH/119/2020/VOL-I/175	20.08.2020	Still in containment	NA
9	Quarter No. C-8, Quarter No. B-2, Quarter No. A-11, Quarter No. C-45, Quarter No. C-23 and Quarter No. C-19 of Survey of India, Barik, Shillong	No. DDMA.EKH/119/2020/VOL-I/193	22.08.2020	Still in containment	NA
10	R Kurbah Compound, Mawlonghat (adjacent to Punjabi Lane)	No. DDMA.EKH/119/2020/VOL-I/197	22.08.2020	Still in containment	NA
11	Ramon Cottage at Oakland	No. DDMA.EKH/119/2020/VOL-I/198	22.08.2020	Still in containment	NA
12	House of Mrs Champa Das Gupta, Rilbong	No. DDMA.EKH/119/2020/VOL-I/218	25.08.2020	Still in containment	NA
13	Rapsang Building (under construction) opposite to Meghalaya Main Secretariat	No. DDMA.EKH/119/2020/VOL-I/220	25.08.2020	Still in containment	NA
14	The Nevelda Nongrum Building and Ram Niwas Compound at Pynthorumkhrah – Golflink	No. DDMA.EKH/119/2020/VOL-I/226	26.08.2020	Still in containment	NA

SL	Containment area	Order No	Date	Remarks	Order No & Date Re-demarcation/Lifted of containment areas
15	The house occupied by Smti Sanjita Das and Shri U. Deb in the compound of Smti I. Kharmudai, Riat Laban East, Madan Laban	No. DDMA.EKH/119/2020/VOL-I/227	26.08.2020	Still in containment	NA
16	The house of Mr. Wanlamphrang Kharmujai, Umshyrpi, Near Malki Ground, Malki	No. DDMA.EKH/119/2020/VOL-I/233	27.08.2020	Still in containment	NA
17	Quarter No A4, Quarter No A5, Quarter No A6, Quarter No A7, Quarter No A8 and Quarter No A9 of Municipal Quarter at Bishop Cotton Road	No. DDMA.EKH/119/2020/VOL-I/235	27.08.2020	Still in containment	NA
18	1. The area from Jhalupara Community Hall till Gopal Ji Compound 2. Maya Compound, Jhalupara as containment area.	No. DDMA.EKH/119/2020/VOL-I/236	27.08.2020	Redemarceted to only: 1. The house of Raj Jaiswal and the house of Nabin Chettri in Gopalji Compound, Jhalupara 2. The house of Vishnu Chettri and the house of Dinesh Thapa in Maya Compound, Jhalupara	No. DDMA.EKH/119/2020/VOL-I/245 Dated 31.08.2020
19	The house of Baldeep Singh in Plot-1 Block A at Sweeper Colony, Mawlonghat	No. DDMA.EKH/119/2020/VOL-I/240	28.08.2020	Still in containment	NA
20	1. The house of Ms. Pinki Sharma till the House of Amit Sharma, Upper Maxwelton Estate. 2. The house of Mr. Nashibi Rai till the house of Dharmindar Rai, Lower Maxwelton Estate. 3. The building of Dr. Lumlang Jyrwa, Oxford Hill.	No. DDMA.EKH/119/2020/VOL-I/241	28.08.2020	Still in containment	NA
21	The Matri Nawas Building, Jail Road	No. DDMA.EKH/119/2020/VOL-I/247	30.08.2020	Still in containment	NA
22	Smti Tri Shabong, Lawsohtun Block 2 (Lumpdeng)	No. DDMA.EKH/119/2020/VOL-I/252	31.08.2020	Still in containment	NA
23	the house and compound of Shri B. Nongrum, Lumdiengsoh (Motinagar)	No.DDMA.EKH/119/2020/VOL-I/256	01.09.2020	Still in containment	NA
24	First Floor of Building of Smti Shanta Uriah, Streamlet Road, Laban	No.DDMA.EKH/119/2020/VOL-I/257	01.09.2020	Still in containment	NA
25	1. The house of Shri Asish Dhar at Upper Jail Road (Next to Gini's Complex) 2. The compound of Swapan Deb and Smti Ruma Deb at Upper Jail Road (Near Puja Mandap)	No.DDMA.EKH/119/2020/VOL-I/258	01.09.2020	Still in containment	NA

SL	Containment area	Order No	Date	Remarks	Order No & Date Re-demarcation/Lifted of containment areas
26	1. The Nepali Compound, Rilbong from the house of Smti. Roma Devkota, Mira Store upto the river Umjasai.	No.DDMA.EKH/119/2020/VOL-I/259	01.09.2020	Re-demarcated to the 1. The House of Gopal Thapa. 2. The House of Laxmi Sunar. 3. The House of Roma Devkota 4. The House of Pooja Thapa. 5. The House of Nimmi Chettri.	No. DDMA.EKH/119/2020/VOL-II/11 Dated 02.09.2020
27	House of Shri R Bhattacharjee, Rajendra Bhavna, W-27,H-11, Riat Laban East, Madan Laban	No. DDMA.EKH/119/2020/VOL-II/7	02.09.2020	Still in containment	NA
28	House of Smti C Nongpiur, Clary's Cottage, Dong Shilliang, Lower Lumparing	No. DDMA.EKH/119/2020/VOL-II/8	02.09.2020	Still in containment	NA
29	Building of Smti L Wann (second floor) Streamlet Road, Laban	No. DDMA.EKH/119/2020/VOL-II/9	02.09.2020	Still in containment	NA
30	House of Mrs. Shipra Paul at Rilbong, Shillong	No. DDMA.EKH/119/2020/VOL-II/10	02.09.2020	Still in containment	NA
31	The house of Mr Arjun Kumar Rai, Mr Debu Sarkar and Mr Mohon Biswa at Oxford Hills, Maxwelton Estate, Rilbong	No. DDMA.EKH/119/2020/VOL-II/18	03.09.2020	Still in containment	NA
32	Flat of Shri Vinod Khemka in the building of Smti B Khongwir, Dunhill Road, Harisabha, Laban	No. DDMA.EKH/119/2020/VOL-II/19	03.09.2020	Still in containment	NA
33	Compounds in Jail Road 1. Bipul Bhawan, Jail Road 2. Kalyani Dhar, Jail Road 3. Bijan Dhar, Jail Road 4. Nihar Dhar, Jail Road and 5. Buli Roy, (Near Puja Mandap) Jail Road	No. DDMA.EKH/119/2020/VOL-II/20	03.09.2020	Still in containment	NA
34	Flat No-104 of Ferndale Complex, Shillong	No. DDMA.EKH/119/2020/VOL-II/21	03.09.2020	Still in containment	NA
35	The flats on the 2nd and 3rd floor of the building of Shri R. D. Pala, Howell Road, Laban	No. DDMA.EKH/119/2020/VOL-II/22	03.09.2020	Still in containment	NA
36	The apartment of P Roy Shylla in the building of Dr Sunita Shylla at Wahdienglieng	No. DDMA.EKH/119/2020/VOL-II/23	03.09.2020	Still in containment	NA
37	The Second Floor of Bharti Bhavan Building at Lower Mawprem	No. DDMA.EKH/119/2020/VOL-II/24	03.09.2020	Still in containment	NA



SL	Containment area	Order No	Date	Remarks	Order No & Date Re-demarcation/Lifted of containment areas
38	1. The House of Mrs. Sushila Gewali, Nepali Compound, Rilbong. 2. The Apartment of Mrs. Pronoti Choudhary, Chimmoy Paul Building, Rilbong (near Beat House)	No. DDMA.EKH/119/2020/VOL-II/29	04.09.2020	Still in containment	NA
39	The house of Gulam Mustafa, (Behind Rock Wood Compound), M.G Road, Shillong	No. DDMA.EKH/119/2020/VOL-II/30	04.09.2020	Still in containment	NA
40	Laban: 1. The house of Shri S.Roy (tenant) in the compound of Smti B. Nongkhlaw, Howell Road, Laban. 2. The house of Smti P.Lyngdoh (tenant) in the building of Smti S.Khongjee, Anand Bhavan, Howell Road, Laban. 3. The house of Shri S.Sharma (tenant) in the compound of Smti A. Lyngdoh, ABP Road, Iewdak, Laban. 4. The house of Shri Dinesh Kumar Shah (tenant) in the building of Smti Lorina Rynjah, behind Zenith Jubelieth Club, St John Area, Laban. 5. Ground floor of the building of Smti G. Pyngrope, Amjad Ali Road, Opposite City Guest House, Laban. 6. The house of (Late) Shri N.K.Das, behind Laban Police Station, Laban. 7. Building of Shri S. Das (1st floor), Opposite SBI ATM, Laban Last Stop.	No. DDMA.EKH/119/2020/VOL-II/37	05.09.2020	Still in containment	NA
41	Upper Lumparing: 1. The house of Shri P.Dey, Mynsain, Upper Lumparing 2. Second floor of Building of Smti T. Nongkhlaw, Lumdorbar, Upper Lumparing	No. DDMA.EKH/119/2020/VOL-II/38	05.09.2020	Still in containment	NA
42	The house of Smti Biola Mawthoh (tenant) in the compound of Smti Y.Mawniuh, Mynsain, Mawnei, Lower Lumparing	No. DDMA.EKH/119/2020/VOL-II/39	05.09.2020	Still in containment	NA

SL	Containment area	Order No	Date	Remarks	Order No & Date Re-demarcation/Lifted of containment areas
43	Lawsohtun: 1. The house of Shri L. Lyngdoh Mawphlang (tenant) in the Building of K.C Bairo, Lawsohtun Block – 5. 2. Building of Dr (Mrs) B. Kurbah (1st floor), Lawsohtun Block - 4, Near CID Quarters	No. DDMA.EKH/119/2020/VOL-II/40	05.09.2020	Still in containment	NA
44	The compound of Haradhan Paul in Oakland	No. DDMA.EKH/119/2020/VOL-II/41	05.09.2020	Still in containment	NA



**4th June, 2020**

**Government of India  
Ministry of Health & Family Welfare**

**SOP on preventive measures to contain spread of COVID-19 in offices**

**1. Background**

Offices and other workplaces are relatively close settings, with shared spaces like work stations, corridors, elevators & stairs, parking places, cafeteria, meeting rooms and conference halls etc. and COVID-19 infection can spread relatively fast among officials, staffs and visitors.

There is a need to prevent spread of infection and to respond in a timely and effective manner in case suspect case of COVID-19 is detected in these settings, so as to limit the spread of infection.

**2. Scope**

This document outlines the preventive and response measures to be observed to contain the spread of COVID-19 in office settings. The document is divided into the following sub-sections

- (i) Generic preventive measures to be followed at all times
- (ii) Measures specific to offices
- (iii) Measures to be taken on occurrence of case(s)
- (iv) Disinfection procedures to be implemented in case of occurrence of suspect/confirmed case.

**Offices in containment zones shall remain closed except for medical & essential services. Only those outside containment zones will be allowed to open up.**

**3. Generic preventive measures**

Persons above 65 years of age, persons with comorbidities, pregnant women are advised to stay at home, except for essential and health purposes. Office management to facilitate the process.

The generic preventive measures include simple public health measures that are to be followed to reduce the risk of infection with COVID-19. These measures need to be observed by all (employees and visitors) at all times. These include:

- i. Individuals must maintain a minimum distance of 6 feet in public places as far as feasible.

- ii. Use of face covers/masks to be mandatory.
- iii. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest to the immediate supervisory officer.
- vi. Spitting shall be strictly prohibited.
- vii. Installation & use of Aarogya Setu App by employees.

#### **4. Specific preventive measures for offices:**

- i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.
- ii. Only asymptomatic staff/visitors shall be allowed.
- iii. Any officer and staff residing in containment zone should inform the same to supervisory officer and not attend the office till containment zone is denotified. Such staff should be permitted to work from home and it will not be counted as leave period.
- iv. Drivers shall maintain social distancing and shall follow required dos and don'ts related to COVID-19. It shall be ensured by the service providers/ officers/ staff that drivers residing in containment zones shall not be allowed to drive vehicles.
- v. There shall be provision for disinfection of the interior of the vehicle using 1% sodium hypochlorite solution/ spray. A proper disinfection of steering, door handles, keys, etc. should be taken up.
- vi. Advise all employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Office management to facilitate work from home wherever feasible.
- vii. All officers and staff / visitors to be allowed entry only if using face cover/masks. The face cover/mask has to be worn at all times inside the office premises.
- viii. Routine issue of visitors/temporary passes should be suspended and visitors with proper permission of the officer who they want to meet, should be allowed after being properly screened.
- ix. Meetings, as far as feasible, should be done through video conferencing.
- x. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.



- xi. Staggering of office hours, lunch hours/coffee breaks to be done, as far as feasible.
- xii. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms be ensured.
- xiii. Valet parking, if available, shall be operational with operating staff wearing face covers/ masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of vehicles should be taken up.
- xiv. Any shops, stalls, cafeteria etc., outside and within the office premises shall follow social distancing norms at all times.
- xv. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.
- xvi. Preferably separate entry and exit for officers, staff and visitors shall be organised.
- xvii. Proper cleaning and frequent sanitization of the workplace, particularly of the frequently touched surfaces must be ensured.
- xviii. Ensure regular supply of hand sanitisers, soap and running water in the washrooms.
- xix. Required precautions while handling supplies, inventories and goods in the office shall be ensured.
- xx. Seating arrangement to be made in such a way that adequate social distancing is maintained.
- xxi. Number of people in the elevators shall be restricted, duly maintaining social distancing norms.
- xxii. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which *inter alia* emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.
- xxiii. Large gatherings continue to remain prohibited.
- xxiv. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.
- xxv. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) shall be done in office premises and in common areas
- xxvi. Proper disposal of face covers / masks / gloves left over by visitors and/or employees shall be ensured.
- xxvii. In the cafeteria/canteen/dining halls:
  - a. Adequate crowd and queue management to be ensured to ensure social distancing norms.
  - b. Staff / waiters to wear mask and hand gloves and take other required precautionary measures.
  - c. The seating arrangement to ensure a distance of at least 1 meter between patrons as far as feasible.
  - d. In the kitchen, the staff to follow social distancing norms.

## **5. Measures to be taken on occurrence of case(s):**

Despite taking the above measures, the occurrence of cases among the employees working in the office cannot be ruled out. The following measures will be taken in such circumstances:

- i. When one or few person(s) who share a room/close office space is/are found to be suffering from symptoms suggestive of COVID-19:
  - a. Place the ill person in a room or area where they are isolated from others at the workplace. Provide a mask/face cover till such time he/she is examined by a doctor.
  - b. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
  - c. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further advice shall be made regarding management of case, his/her contacts and need for disinfection.
  - d. The suspect case if reporting very mild/mild symptoms on assessment by the health authorities would be placed under home isolation.
  - e. Suspect case, if assessed by health authorities as moderate to severe, will be treated as per health protocol in appropriate health facility.
  - f. The rapid response team of the concerned district shall be requisitioned and will undertake the listing of contacts.
  - g. The necessary actions for contact tracing and disinfection of work place will start once the report of the patient is received as positive. The report will be expedited for this purpose.
- ii. If there are large numbers of contacts from a pre-symptomatic/asymptomatic case, there could be a possibility of a cluster emerging in workplace setting. Due to the close environment in workplace settings this could even be a large cluster (>15 cases). The essential principles of risk assessment, isolation, and quarantine of contacts, case referral and management will remain the same. However, the scale of arrangements will be higher.

### **iii. Management of contacts:**

- a. The contacts will be categorised into high and low risk contacts by the District RRT as detailed in the Annexure I.
- b. The high-risk exposure contacts shall be quarantined for 14 days.



- c. These persons shall undergo testing as per ICMR protocol.
- d. The low risk exposure contacts shall continue to work and closely monitor their health for next 14 days.
- e. The flowchart for management of contact/ cases is placed at **Annexure - II**.

## **6. Closure of workplace**

- i. If there are one or two cases reported, the disinfection procedure will be limited to places/areas visited by the patient in past 48 hrs. There is no need to close the entire office building/halt work in other areas of the office and work can be resumed after disinfection as per laid down protocol.
- ii. However, if there is a larger outbreak, the building/block will have to be closed for 48 hours after thorough disinfection. All the staff will work from home, till the building/block is adequately disinfected and is declared fit for re-occupation.

## **7. Disinfection Procedures in Offices**

Detailed guidelines on the disinfection as already issued by Ministry of Health & Family Welfare as available on their website shall be followed.

**Risk profiling of contacts**

Contacts are persons who have been exposed to a confirmed case anytime between 2 days prior to onset of symptoms (in the positive case) and the date of isolation (or maximum 14 days after the symptom onset in the case).

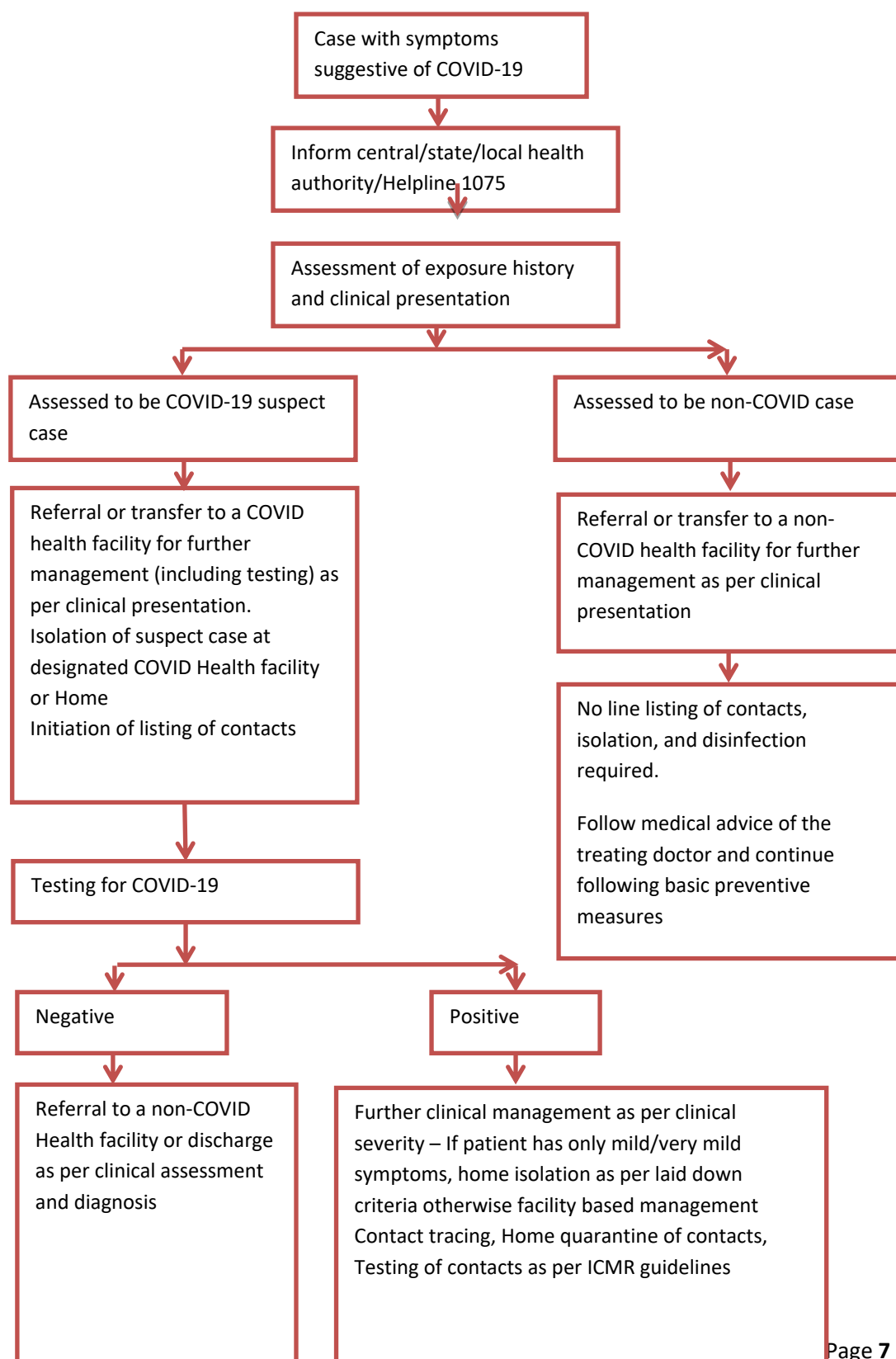
**High-risk contact**

- Touched body fluids of the patient (respiratory tract secretions, blood, vomit, saliva, urine, faeces; e.g. being coughed on, touching used paper tissues with a bare hand)
- Had direct physical contact with the body of the patient including physical examination without PPE
- Touched or cleaned the linens, clothes, or dishes of the patient.
- Lives in the same household as the patient.
- Anyone in close proximity (within 1 meter) of the confirmed case without precautions.
- Passengers in close proximity (within 1 meter) in a conveyance with a symptomatic person who later tested positive for COVID-19 for more than 6 hours.

**Low-risk contact**

- Shared the same space (worked in same room/similar) but not having a high-risk exposure to confirmed case of COVID-19.
- Travelled in same environment (bus/train/flight/any mode of transit) but not having a high-risk exposure.

## Management of the case(s) and contacts





GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER  
: EAST KHASI HILLS DISTRICT : : SHILLONG :  
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No. C&S.7/2020/Vol.VII/78

Dated Shillong, the 2<sup>nd</sup> June, 2020.

**OFFICE ORDER**


In compliance with Order No.TPT/25/2020/53-A, dated: 2<sup>nd</sup> June 2020 issued by the Commissioner & Secretary, Transport Department, Government of Meghalaya, Shillong and this office Prohibitory Order No. C&S.3/2009/PT.II/208, dated: 30<sup>th</sup> May 2020, the following arrangement is made for 50% of Public and Private Transport vehicles to ply in East Khasi Hills District as mentioned below:-

Days	Vehicles to ply
Monday	Only Vehicles with odd numbers (Ending with 1,3,5,7 & 9)
Tuesday	Only Vehicles with even numbers (Ending with 0,2,4,6 & 8)
Wednesday	Only Vehicles with odd numbers (Ending with 1,3,5,7 & 9)
Thursday	Only Vehicles with even numbers (Ending with 0,2,4,6 & 8)
Friday	Only Vehicles with odd numbers (Ending with 1,3,5,7 & 9)
Saturday	Only Vehicles with even numbers (Ending with 0,2,4,6 & 8)
Sunday	Only private vehicles (both odd and even) are allowed to ply

This arrangement of Public Transport and Private Transport vehicles on rotation basis is allowed from 5:00 AM to 9:00 PM for areas falling under Shillong Agglomeration with immediate effect and will continue until further orders.

The vehicles are to strictly utilize only 50% seating capacity and for small 4(four) wheelers to ply only with 2(Two) passengers and Driver and for 2(Two) wheelers, one pillion rider restricted only to female or child below the age of 12 years. The driver and passengers are to strictly ensure social distancing, wearing of masks at all times, use of gloves, use of hand sanitizers and all other advisories of Health and Family Welfare Department.

Violation of any norms and advisories of the Government of Health and Family Welfare Department and this office will liable to action as per the Meghalaya Epidemic Diseases, COVID-19 Regulations, 2020.

  
Deputy Commissioner  
East Khasi Hills District, Shillong

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER  
: EAST KHASI HILLS DISTRICT : : SHILLONG :

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No. C&S.7/2020/Vol.VII/91

Dated Shillong, the 3<sup>rd</sup> June, 2020.

**OFFICE ORDER**

In compliance with the Order No.TPT/25/2020/253-A, dated: 2<sup>nd</sup> June 2020 issued by the Commissioner & Secretary, Transport Department, Meghalaya, Shillong and in continuation to this office Order No. C&S.7/2020/Vol.VII/78, dated: 2<sup>nd</sup> June 2020, the following will be the maximum number of persons allowed to be carried by the different categories of Public/Private Transport vehicles:-

1. Bus:- 50% of total capacity
2. SUV including Sumo and Maxi Cab:- 4 persons excluding driver.
3. Light Motor Vehicle (LMV):- 2 persons excluding driver
4. Auto Rickshaw :- 1 person excluding driver
5. Two -wheeler :- One pillion rider restricted only to female or child below the age of 12 years.

This order shall come into force with immediate effect and until further order.

  
Deputy Commissioner  
East Khasi Hills District, Shillong

Dated Shillong, the 3<sup>rd</sup> June, 2020.

Memo No. C&S.7/2020/Vol.VII/91-A

Copy to:-

1. The P.S to the Chief Secretary of Meghalaya to kindly bring to the information of the Chief Secretary.
2. The P.S to the Additional Chief Secretary to The Government of Meghalaya, Political Department, for information to kindly bring to the information of the Additional Chief Secretary.
3. The P.S to the Commissioner & Secretary, Transport Department, Government of Meghalaya to kindly bring to the information of the Commissioner & Secretary.
4. The Commissioner of Transport, Meghalaya, Shillong for favour of information.

Contd. Pg. 2

GOVERNMENT OF MEGHALAYA  
OFFICE OF THE DEPUTY COMMISSIONER  
: EAST KHASI HILLS DISTRICT : : SHILLONG :

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No. C&S.7/2020/Vol.VII/205

Dated Shillong, the 4<sup>th</sup> June, 2020.

**OFFICE ORDER**

In compliance with Order No.TPT/25/2020/256, dated: 3<sup>rd</sup> June 2020 issued by the Commissioner & Secretary, Government of Meghalaya Transport Department, Meghalaya, Shillong and in continuation to this office Order No. C&S.7/2020/Vol.VII/91, dated: 3<sup>rd</sup> June 2020, the following vehicles are exempted from the purview of Odd /Even arrangement for plying of public/private transport vehicles :-

1. All Government Vehicles ( both State and Central)
2. Private vehicles of government officials on duty. Pass issued by respective Heads of Department should be prominently displayed on the windscreen.
3. Vehicles carrying Essential Commodities
4. Vehicles utilized for Essential Services as under
  - a. Medical Teams on duty.
  - b. Fire & Emergency duty.
  - c. MeECL , Powergrid and NEEPCO.
  - d. Public Works Department (PWD).
  - e. Public Health Engineering Department (PHED).
  - f. Food & Civil Supply Department including FCI.
  - g. Shillong Municipal Board.
  - h. Postal Service, Telecom, Communications and IT.
  - i. Press, Print & Electronic Media.
  - j. Banks.

All other vehicles shall strictly follow the Odd/Even arrangement.

  
Deputy Commissioner  
East Khasi Hills District, Shillong

Contd. Pg. 2/-



by to:-

1. The P.S to the Chief Secretary of Meghalaya to kindly bring to the information of the Chief Secretary.
2. The P.S to the Additional Chief Secretary to The Government of Meghalaya, Political Department, for information to kindly bring to the information of the Additional Chief Secretary.
3. The P.S to the Commissioner & Secretary, Transport Department, Government of Meghalaya to kindly bring to the information of the Commissioner & Secretary.
4. The Commissioner of Transport, Meghalaya, Shillong for favour of information.
5. The Superintendent of Police, East Khasi Hills District, Shillong for information and necessary action to enforce the said order.
6. The Superintendent of Police (Traffic), East Khasi Hills District, Shillong for favour information and necessary action with a request to arrange Traffic Personnel to assist for enforcement of the same. The officer is to submit daily report.
7. The Director of Information and Public Relations, Meghalaya, Shillong with a request to publish in local dailies, U Mawphor, U Nongsain Hima and The Shillong Times for 2(Two) consecutive issues.
8. The Sub-Divisional Officers (C), Pynursla/Sohra Civil Sub Division for information and necessary action.
9. The Sub-Divisional Police Officer, Pynursla/Sohra Civil Sub Division for information and necessary action with a request to assist to enforce the said order.
10. The District Transport Officer, East Khasi Hills, Shillong for information and necessary action to regulates monitor and enforced the order above. The officer is to submit daily report.
11. The Motor Vehicle Inspectors and Enforcement Inspectors for information and necessary action and to regulates monitor and enforced the above order.
12. The President/Secretary, East Khasi Hills Local Taxi Welfare Association for information with a request to intimate and direct all members of the association to strictly comply the above mentioned order.
13. Office order file.

  
Deputy Commissioner  
East Khasi Hills District, Shillong