

**Government of Jharkhand**  
**Home, Prison & Disaster Management Department**  
**(Disaster Management Division)**

2993  
28.8.2020

**ORDER**

Whereas, the Ministry of Home Affairs has issued lockdown orders vide Order dated 24.03.2020, Order dated 15.04.2020, Order dated 01.05.2020, Order dated 17.05.2020, Order dated 30.05.2020 and Order dated 29.06.2020 due to prevailing COVID 19 situation;

Whereas, in exercise of the powers under section 6(2)(i) of the Disaster Management Act, 2005, National Disaster Management Authority has directed the Union Home Secretary to issue an order to extend the lockdown in Containment Zones up to 31.08.2020, and to re-open more activities in areas outside Containment Zones and therefore, in exercise of the powers, conferred under Section 10(2)(l) of the Disaster Management Act 2005, the Union Home Secretary and Chairman, National Executive Committee has issued an order dated 29.07.2020 directing the implementation of Guidelines for Phased Re-opening (Unlock 3), which would remain in force up to 31.08.2020;

Whereas, in exercise of the power conferred under section 22(2) (h) of the Disaster Management Act, 2005 and in accordance with the provisions of clause 5 of Order dated 29.07.2020 of Ministry of Home Affairs, the undersigned in his capacity as Chairperson, State Executive Committee, vide Order no. 789 dated 30.07.2020 extended lockdown related restrictions in the state of Jharkhand outside the containment zone(s) up to 31.08.2020 due to COVID-19 and issued directions to all the Departments of Government of Jharkhand and all the District Administrations for the strict implementation of Guidelines and State Directives in addition to the directions communicated vide Order dated 29.07.2020 of Ministry of Home Affairs;



Whereas on one hand the State of Jharkhand has been reasonably successful in mitigating the impact of COVID 19 due to the various public health response measures undertaken, on the other hand continued restrictions of various economic activities has led to economic disruption. Thus there is a need to strike a balance between calibrated opening up of economic activities and continuation of restrictions to impede the spread of infection;

Whereas a number of national competitive examinations are scheduled in the month of September which necessitates the resumption of public bus transport and also the opening of hospitality units in view of the movement of large number of examinees and their guardians;

Whereas a careful review of the prevailing COVID 19 situation, the economic stress caused by the prohibition of certain activities and the logistic arrangements required for the forthcoming national examinations warrants opening of certain additional activities;

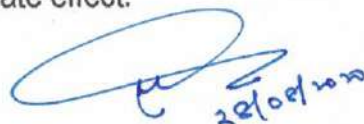
Now therefore, in exercise of the power conferred under section 22(2)(h) of the Disaster Management Act, 2005 the undersigned, in his capacity as Chairperson, State Executive Committee (SEC), hereby orders extension of lockdown related restrictions currently in place in the state of Jharkhand within the containment zone(s) up to 30.09.2020 due to COVID-19 and issues directions to all the Departments of Government of Jharkhand and all the District Administrations for the strict implementation of the following order and the enclosed Guidelines and State Directives.

- (1) All economic activities, not specifically prohibited, shall be permitted outside the containment zone(s).**
- (2) Following activities shall continue to remain prohibited:**
  - (i) Social/political/sports/entertainment/academic/cultural/religious functions/fairs/processions and other large congregations.**
  - (ii) Schools/colleges/educational/training/coaching institutions etc.**



- (iii) Cinema halls, swimming pools, gymnasiums, entertainment parks, theatres, bars, auditoriums, assembly halls and similar places.
- (iv) Interstate transport by bus.
- (v) Religious places/Places of worship shall remain closed to general public barring those specifically permitted in accordance with the orders of Honourable Supreme Court of India. The issue of opening of the remaining religious places as per the aforesaid orders of the Honourable Supreme Court of India is being examined and the orders in this regard will be issued separately.

This order shall come into force with immediate effect.



(Sukhdev Singh)

Chief Secretary,

Jharkhand.

Memo no. ....2993.....

Ranchi, Dated: 28.8.2020

Copy to – Principal Secretary to Chief Minister/All Additional Chief Secretary/Principal Secretary/Secretary/Director General of Police/All Divisional commissioner/DIG/DC/SSP/SP, Jharkhand for information and necessary action.

Copy to –Secretary, Ministry of Home Affairs, Government of India, New Delhi.



**Guidelines on the measures to be taken by Departments of Government of Jharkhand/District Administrations for containment of COVOID 19.**

1. The directions communicated vide clause 4 of Order dated 29.07.2020 ((annexure 1) of Ministry of Home Affairs with respect to the lockdown measures in containment zone(s) shall be fully implemented.
2. The examinees of all examinations shall be exempted from all restrictions related to Containment zone(s) and their admit card shall be treated as entry pass for this purpose. The examinees shall also be exempted from mandatory quarantine protocol in the course of interstate movement for the purpose of appearing in examination.
3. Hotels and other hospitality units such as guest house/Dharamshala/lodge etc shall comply with the SOP on preventive measures laid down by Ministry of Health and Family Welfare in this regard on 04.06.2020 ( annexure 2).
4. Restaurants shall comply with the SOP on preventive measures laid down by Ministry of Health and Family Welfare in this regard on 04.06.2020 (annexure 3).
5. Intra state public transport by bus shall comply with the SOP on preventive measures laid down by Department of Transport and Civil Aviation in this regard.
6. The guidelines issued by Transport Secretary for public transport (other than bus transport) vide letter no. 01/21/2020-1204dated 01.06.2020 shall be strictly complied with((annexure 4).
7. Shopping Malls shall comply with the SOP on preventive measures laid down by Ministry of Health and Family Welfare in this regard on 04.06.2020 (annexure 5).



8. Wearing of face cover/mask is compulsory in public places, in work places, and during transport. Persons not wearing masks during transport shall be fined in accordance with the provisions of Motor Vehicle Act.
9. Individuals must maintain a minimum distance of 6 feet in public places.
10. Marriage related gatherings shall ensure social distancing and the maximum number of persons in such gatherings shall not be more than 50. All the persons in the gathering shall wear face cover/mask. Intimation with regard to the proposed marriage function shall be duly given to the District Magistrate at least seven days prior to the date of function. The District Magistrate will ensure deployment of officer(s) to ensure the compliance of above guidelines and restrictions.
11. Funeral/last rites related gatherings shall ensure social distancing and the maximum number of persons in such gatherings shall not be more than 20. All the persons in the gathering shall wear face cover/mask.
12. Movement of individuals into the state by air/rail/road shall be as per the provisions of Order number 2159 dated 17.07.2020 and the quarantine protocol mentioned therein shall be followed (annexure 6).
13. Spitting in public places is prohibited.
14. Consumption of liquor, paan, gutka, tobacco etc. in public places is prohibited.
15. The state directives as annexed shall be adhered to while carrying out the permitted activities.
16. Any person violating these guidelines will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act 2005, besides legal action under Section 188 of the IPC and other legal provisions as applicable.



17. The religious places which have been opened to general public in accordance with the order of Honourable Supreme Court of India shall comply with the SOP on preventive measures laid down by Ministry of Health and Family Welfare in this regard on 04.06.2020 (annexure 7).



(Sukhdev Singh)

Chief Secretary,

Jharkhand.

## **State Directives for COVID-19 Management**

1. Persons above 65 years, persons with co-morbidities, pregnant women and children below the age of 10 years are advised to stay at home, except for essential and health purposes.
2. District authorities may advise individuals to install the Aarogya Setu application on compatible mobile phones and regularly update their health status on the app.

### **Work places**

3. All persons in charge of work places will ensure adequate distance between workers, adequate gaps between shifts, staggering of lunch breaks etc.
4. Staggering of work / business hours shall be followed in work places.
5. With a view to ensuring safety in offices and work places, employers on best effort basis should ensure that Aarogya Setu is installed by all employees having compatible mobile phones.
6. Provision for thermal scanning, hand wash and sanitizer will be made at all entry and exit points and common areas in work places.
7. Workplaces would ensure frequent sanitisation of entire workplace, common facilities and all points which frequently come into human contact eg. door handles etc.
8. Work place to ensure that any worker suffering from fever/cough/breathing problem does not come to place and is referred to nearest health facility.

### **Shops**

9. Provision for sanitizer will be made at all entry point.
10. All persons in charge of shops will ensure that the number of persons entering the shop shall not exceed the number required to maintain social distance.





11. Wearing of face cover/mask is compulsory by workers and customers.
12. Hand gloves may be worn by all the workers.
13. Shops would ensure frequent sanitisation throughout the day of all points which frequently come into human contact eg. door handles, surface of table/counter etc.
14. Shops would ensure sanitisation of entire workplace and common facilities at the beginning of the day and end of the day.
15. Shops would ensure that list of all customers visiting the shops is maintained with their address and mobile numbers.
16. Shops to ensure that any worker suffering from fever/cough/breathing problem does not attend the shop and is referred to nearest health facility.
17. Shops selling readymade garments shall ensure that trial room is not used by the customers.
18. Any customer apparently having cough/breathing problems to be denied entry and may be asked to immediately contact health facility.



**(Sukhdev Singh)**

**Chief Secretary,**

**Jharkhand.**



*Annexure - 1*

**No. 40-3/2020-DM-I(A)  
Government of India  
Ministry of Home Affairs**

North Block, New Delhi-110001

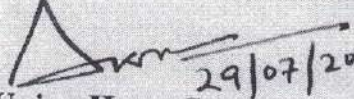
Dated 29<sup>th</sup> July, 2020

**ORDER**

Whereas, an Order of even number dated 29.06.2020 was issued for containment of COVID-19 in the country, for a period upto 31.07.2020;

Whereas, in exercise of the powers under section 6(2)(i) of the Disaster Management Act, 2005, National Disaster Management Authority (NDMA) has directed the undersigned to issue an order to re-open more activities in areas outside the Containment Zones and to extend the lockdown in Containment Zones upto 31.08.2020;

Now therefore, in exercise of the powers, conferred under Section 10(2)(I) of the Disaster Management Act 2005, the undersigned hereby directs that guidelines on **Unlock 3**, as **annexed**, will be in force upto 31.08.2020.

  
29/07/2020  
**Union Home Secretary**

**and, Chairman, National Executive Committee (NEC)**

**To:**

1. The Secretaries of Ministries/ Departments of Government of India
2. The Chief Secretaries/Administrators of States/Union Territories  
(As per list attached)

**Copy to:**

- i. All Members of the National Executive Committee
- ii. Member Secretary, National Disaster Management Authority



## **Guidelines for Phased Re-opening (Unlock 3)**

**[As per Ministry of Home Affairs (MHA) Order No. 40-3/2020-DM-I (A)  
dated 29<sup>th</sup> July, 2020]**

### **1. Activities permitted during Unlock 3 period outside the Containment Zones**

In areas outside the Containment Zones, all activities will be permitted, except the following:

- (i) Schools, colleges, educational and coaching institutions will remain closed till 31<sup>st</sup> August, 2020. Online/ distance learning shall continue to be permitted and shall be encouraged.
- (ii) Cinema halls, swimming pools, entertainment parks, theatres, bars, auditoriums, assembly halls and similar places.  
Yoga institutes and gymnasiums will be allowed to function from 5<sup>th</sup> August 2020 for which, Standard Operating Procedure (SOP) will be issued by the Ministry of Health & Family Welfare (MoHFW).
- (iii) International air travel of passengers, except as permitted by MHA.
- (iv) Metro Rail.
- (v) Social/ political/ sports/ entertainment/ academic/ cultural/ religious functions and other large congregations.

Dates for re-starting the above activities may be decided separately and necessary SOPs shall be issued for ensuring social distancing and to contain the spread of COVID-19.

### **2. Independence day functions**

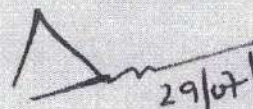
Independence day functions at National, State, District, Sub-Division, Municipal and Panchayat levels and 'At Home' functions, wherever held, will be allowed with social distancing and by following other health protocols e.g. wearing of masks. In this regard instructions issued vide MHA letter no 2/5/2020-Public dated 21.07.2020 shall be followed.

### **3. National Directives for COVID-19 Management**

National Directives for COVID-19 Management, as specified in **Annexure I**, shall continue to be followed throughout the country.

### **4. Lockdown limited to Containment Zones**

- (i) Lockdown shall continue to remain in force in the Containment Zones till 31<sup>st</sup> August, 2020.
- (ii) Containment Zones will be demarcated by the District authorities after taking into consideration the guidelines of MoHFW with the objective of

  
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effectively breaking the chain of transmission. These Containment Zones will be notified on the websites by the respective District Collectors and by the States/ UTs and information will be shared with MOHFW.

- (iii) In the Containment Zones, only essential activities will be allowed. There shall be strict perimeter control to ensure that there is no movement of people in or out of these zones, except for medical emergencies and for maintaining supply of essential goods and services. In the Containment Zones, there shall be intensive contact tracing, house-to-house surveillance, and other clinical interventions, as required. Guidelines of MoHFW shall be effectively implemented for the above purpose.
- (iv) Activities in the Containment Zones shall be monitored strictly by the State/ UT authorities, and the guidelines relating to containment measures in these zones shall be strictly implemented.
- (v) States/ UTs may also identify Buffer Zones outside the Containment Zones, where new cases are more likely to occur. Within the buffer zones, restrictions as considered necessary may be put in place by the District authorities.

**5. States/ UTs, based on their assessment of the situation, may prohibit certain activities outside the Containment zones, or impose such restrictions as deemed necessary.**

However, there shall be no restriction on inter-State and intra-State movement of persons and goods including those for cross land-border trade under Treaties with neighbouring countries. No separate permission/ approval/ e-permit will be required for such movements.

**6. Movement of persons with SOPs**

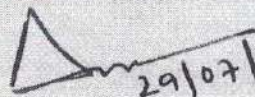
Movement by passenger trains and *Shramik* special trains; domestic passenger air travel; movement of Indian Nationals stranded outside the country and of specified persons to travel abroad; evacuation of foreign nationals; and sign-on and sign-off of Indian seafarers will continue to be regulated as per SOPs issued.

**7. Protection of vulnerable persons**

Persons above 65 years of age, persons with co-morbidities, pregnant women, and children below the age of 10 years are advised to stay at home, except for essential and health purposes.

**8. Use of Aarogya Setu**

- (i) *Aarogya Setu* enables early identification of potential risk of infection, and thus acts as a shield for individuals and the community.

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(ii) With a view to ensuring safety in offices and work places, employers on best effort basis should ensure that *Aarogya Setu* is installed by all employees having compatible mobile phones.

(iii) District authorities may advise individuals to install the *Aarogya Setu* application on compatible mobile phones and regularly update their health status on the app. This will facilitate timely provision of medical attention to those individuals who are at risk.

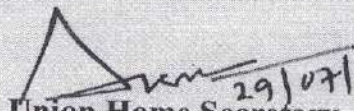
**9. Strict enforcement of the guidelines**

(i) State/ UT Governments shall not dilute these guidelines issued under the Disaster Management Act, 2005, in any manner.

(ii) All the District Magistrates shall strictly enforce the above measures.

**10. Penal provisions**

Any person violating these measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Section 188 of the IPC, and other legal provisions as applicable. Extracts of these penal provisions are at **Annexure II**.

  
29/07/2020  
Union Home Secretary

and, Chairman, National Executive Committee



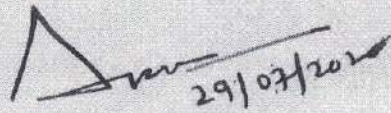
**National Directives for COVID-19 Management**

1. **Face coverings:** Wearing of face cover is compulsory in public places; in workplaces; and during transport.
2. **Social distancing:** Individuals must maintain a minimum distance of 6 feet (2 gaz ki doori) in public places.  
Shops will ensure physical distancing among customers.
3. **Gatherings:** Large public gatherings/ congregations continue to remain prohibited.  
Marriage related gatherings : Number of guests not to exceed 50.  
Funeral/ last rites related gatherings : Number of persons not to exceed 20.
4. **Spitting in public places** will be punishable with fine, as may be prescribed by the State/ UT local authority in accordance with its laws, rules or regulations.
5. **Consumption of liquor, paan, gutka, tobacco etc.** in public places is prohibited.

***Additional directives for Work Places***

6. **Work from home (WfH):** As far as possible the practice of WfH should be followed.
7. **Staggering of work/ business hours** will be followed in offices, work places, shops, markets and industrial & commercial establishments.
8. **Screening & hygiene:** Provision for thermal scanning, hand wash or sanitizer will be made at all entry points and of hand wash or sanitizer at exit points and common areas.
9. **Frequent sanitization** of entire workplace, common facilities and all points which come into human contact e.g. door handles etc., will be ensured, including between shifts.
10. **Social distancing:** All persons in charge of work places will ensure adequate distance between workers, adequate gaps between shifts, staggering the lunch breaks of staff, etc.

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29/07/2020



**Offences and Penalties for Violation of Lockdown Measures****A. Section 51 to 60 of the Disaster Management Act, 2005**

**51. Punishment for obstruction, etc.**—Whoever, without reasonable cause —

- (a) obstructs any officer or employee of the Central Government or the State Government, or a person authorised by the National Authority or State Authority or District Authority in the discharge of his functions under this Act; or
- (b) refuses to comply with any direction given by or on behalf of the Central Government or the State Government or the National Executive Committee or the State Executive Committee or the District Authority under this Act,

shall on conviction be punishable with imprisonment for a term which may extend to one year or with fine, or with both, and if such obstruction or refusal to comply with directions results in loss of lives or imminent danger thereof, shall on conviction be punishable with imprisonment for a term which may extend to two years.

**52. Punishment for false claim.**—Whoever knowingly makes a claim which he knows or has reason to believe to be false for obtaining any relief, assistance, repair, reconstruction or other benefits consequent to disaster from any officer of the Central Government, the State Government, the National Authority, the State Authority or the District Authority, shall, on conviction be punishable with imprisonment for a term which may extend to two years, and also with fine.

**53. Punishment for misappropriation of money or materials, etc.**—Whoever, being entrusted with any money or materials, or otherwise being, in custody of, or dominion over, any money or goods, meant for providing relief in any threatening disaster situation or disaster, misappropriates or appropriates for his own use or disposes of such money or materials or any part thereof or wilfully compels any other person so to do, shall on conviction be punishable with imprisonment for a term which may extend to two years, and also with fine.

**54. Punishment for false warning.**—Whoever makes or circulates a false alarm or warning as to disaster or its severity or magnitude, leading to panic, shall on conviction, be punishable with imprisonment which may extend to one year or with fine.

**55. Offences by Departments of the Government.**—(1) Where an offence under this Act has been committed by any Department of the Government, the head of the Department shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly unless he proves that the offence was committed without his knowledge or that he exercised all due diligence to prevent the commission of such offence.



(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a Department of the Government and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of, any officer, other than the head of the Department, such officer shall be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

**56. Failure of officer in duty or his connivance at the contravention of the provisions of this Act.**—Any officer, on whom any duty has been imposed by or under this Act and who ceases or refuses to perform or withdraws himself from the duties of his office shall, unless he has obtained the express written permission of his official superior or has other lawful excuse for so doing, be punishable with imprisonment for a term which may extend to one year or with fine.

**57. Penalty for contravention of any order regarding requisitioning.**—If any person contravenes any order made under section 65, he shall be punishable with imprisonment for a term which may extend to one year or with fine or with both.

**58. Offence by companies.**—(1) Where an offence under this Act has been committed by a company or body corporate, every person who at the time the offence was committed, was in charge of, and was responsible to, the company, for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of the contravention and shall be liable to be proceeded against and punished accordingly:

Provided that nothing in this sub-section shall render any such person liable to any punishment provided in this Act, if he proves that the offence was committed without his knowledge or that he exercised due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a company, and it is proved that the offence was committed with the consent or connivance of or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also, be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

*Explanation.*—For the purpose of this section—

(a) “company” means anybody corporate and includes a firm or other association of individuals; and

(b) “director”, in relation to a firm, means a partner in the firm.

**59. Previous sanction for prosecution.**—No prosecution for offences punishable under sections 55 and 56 shall be instituted except with the previous sanction of the Central Government or the State Government, as the case may be,



or of any officer authorised in this behalf, by general or special order, by such Government.

**60. Cognizance of offences.**—No court shall take cognizance of an offence under this Act except on a complaint made by—

- (a) the National Authority, the State Authority, the Central Government, the State Government, the District Authority or any other authority or officer authorised in this behalf by that Authority or Government, as the case may be; or
- (b) any person who has given notice of not less than thirty days in the manner prescribed, of the alleged offence and his intention to make a complaint to the National Authority, the State Authority, the Central Government, the State Government, the District Authority or any other authority or officer authorised as aforesaid.

**B. Section 188 in the Indian Penal Code, 1860**

**188. Disobedience to order duly promulgated by public servant.**—Whoever, knowing that, by an order promulgated by a public servant lawfully empowered to promulgate such order, he is directed to abstain from a certain act, or to take certain order with certain property in his possession or under his management, disobeys such direction, shall, if such disobedience causes or tends to cause obstruction, annoyance or injury, or risk of obstruction, annoyance or injury, to any person lawfully employed, be punished with simple imprisonment for a term which may extend to one month or with fine which may extend to two hundred rupees, or with both; and if such disobedience causes or tends to cause danger to human life, health or safety, or causes or tends to cause a riot or affray, shall be punished with imprisonment of either description for a term which may extend to six months, or with fine which may extend to one thousand rupees, or with both.

*Explanation.*—It is not necessary that the offender should intend to produce harm, or contemplate his disobedience as likely to produce harm. It is sufficient that he knows of the order which he disobeys, and that his disobedience produces, or is likely to produce, harm.

*Illustration*

An order is promulgated by a public servant lawfully empowered to promulgate such order, directing that a religious procession shall not pass down a certain street. A knowingly disobeys the order, and thereby causes danger of riot. A has committed the offence defined in this section.

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Government of India  
Ministry of Health and Family Welfare

**SOP on preventive measures in Hotels and Other Hospitality Units  
to contain spread of COVID-19**

**1. Background**

All hotels and other hospitality units must take suitable measures to restrict any further transmission of COVID-19 while providing accommodation and other tourist services. The SOP aims to minimize all possible physical contacts between Staff and Guests and maintain social distancing and other preventive and safety measures against COVID-19.

**2. Scope**

This document outlines various generic precautionary measures to be adopted in addition to specific measures to be ensured in hotels and other hospitality units (*henceforth, 'hotels'*) to prevent spread of COVID-19.

**Hotels in containment zones shall remain closed. Only those outside containment zones will be allowed to open up.**

**3. Generic preventive measures**

- (A) Persons above 65 years of age, persons with comorbidities, pregnant women and children below the age of 10 years are advised to stay at home, except for essential and health purposes. Hotel management to advise accordingly.
- (B) The generic measures include simple public health measures that are to be followed to reduce the risk of COVID-19. These measures need to be observed by all (staff and guests) in these places at all times.

These include:

- i. Physical distancing of at least 6 feet to be followed as far as feasible.
- ii. Use of face covers/masks to be made mandatory.
- iii. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest to state and district helpline.
- vi. Spitting shall be strictly prohibited.
- vii. Installation and use of Aarogya Setu app shall be advised to all.



**4. All Hotels shall ensure the following arrangements:**

- i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.
- ii. Only asymptomatic staff and guests shall be allowed.
- iii. All staff and guests to be allowed entry only if using face cover/masks. The face cover/masks has to be worn at all times inside the hotel.
- iv. Adequate manpower shall be deployed by hotel management for ensuring social distancing norms.
- v. Staff should additionally wear gloves and take other required precautionary measures.
- vi. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Hotel management to facilitate work from home wherever feasible.
- vii. Proper crowd management in the hotel as well as in outside premises like parking lots—duly following social distancing norms shall be ensured. Large gatherings/congregations continue to remain prohibited.
- viii. Valet parking, if available, shall be operational with operating staff wearing face covers/ masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.
- ix. Preferably separate entry and exits for guests, staff and goods/supplies shall be organized. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the hotel as far as feasible. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.
- x. Number of people in the elevators shall be restricted, duly maintaining social distancing norms. Use of escalators with one person on alternate steps may be encouraged.
- xi. Details of the guest (travel history, medical condition etc.) along with ID and self-declaration form must be provided by the guest at the reception.
- xii. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.
- xiii. Hand sanitizers must be kept at the reception for guests to use. Guests to sanitize hands before and after filling relevant forms including A&D register.
- xiv. Hotels must adopt contactless processes like QR code, online forms, digital payments like e-wallet etc. for both check-in and check-out.
- xv. Luggage should be disinfected before sending the luggage to rooms.
- xvi. Guests who are at higher risk i.e. those who are older, pregnant or those who have underlying medical conditions are advised to take extra precautions.
- xvii. Guests should be advised not to visit areas falling within containment zone
- xviii. Required precautions while handling supplies, inventories and goods in the hotel shall be ensured. Proper queue management and disinfection shall be organized.
- xix. Appropriate personal protection gears like face covers/masks, gloves and hand sanitizers etc. shall be made available by hotel to the staff as well as the guests.
- xx. Detailed guidelines issued for restaurants shall be followed.

- a. Seating arrangement in the restaurant also to be made in such a way that adequate social distancing is maintained.
- b. Disposable menus are advised to be used.
- c. Instead of cloth napkins, use of good quality disposable paper napkins to be encouraged.
- d. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.
- e. Buffet service should also follow social distancing norms among guests.
- xxi. Room service or takeaways to be encouraged, instead of dine-in. Food delivery personnel should leave the packet at guest or customer's door and not handed directly to the receiver. The staff for home deliveries shall be screened thermally by the hotel authorities prior to allowing home deliveries.
- xxii. For room service, communication between guests and in-house staff should be through intercom/ mobile phone and room service (if any) should be provided while maintaining adequate social distance.
- xxiii. Gaming Arcades/Children play areas (wherever applicable) shall remain closed.
- xxiv. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.
- xxv. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.
- xxvi. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all guest service area and common areas.
- xxvii. Proper disposal of face covers / masks / gloves left over by guests and/or staff should be ensured.
- xxviii. Deep cleaning of all washrooms shall be ensured at regular intervals.
- xxix. Rooms and other service areas shall be sanitized each time a guest leaves.
- xxx. In the kitchen, the staff should follow social distancing norms at work place. Kitchens area must be sanitized at regular intervals.
- xxxi. In case of a suspect or confirmed case in the premises:
  - a. Place the ill person in a room or area where they are isolated from others.
  - b. Provide a mask/face cover till such time he/she is examined by a doctor.
  - c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
  - d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
  - e. Disinfection of the premises to be taken up if the person is found positive.



Government of India  
Ministry of Health and Family Welfare

**SOP on preventive measures in Restaurants to contain spread of COVID-19**

**1. Background**

Given the current COVID-19 outbreak in India, it is important that restaurants and other hospitality units take suitable measures to restrict any further transmission of the virus while providing restaurant services.

**2. Scope**

This document outlines various generic precautionary measures to be adopted in addition to specific measures to be ensured at particular places to prevent spread of COVID-19.

**Restaurants in containment zones shall remain closed. Only those outside containment zones will be allowed to open up.**

**3. Generic preventive measures**

Persons above 65 years of age, persons with comorbidities, pregnant women and children below the age of 10 years are advised to stay at home, except for essential and health purposes. Restaurant management to advise accordingly.

The generic measures include simple public health measures that are to be followed to reduce the risk of COVID-19. These measures need to be observed by all (staff and patrons) in these places at all times.

These include:

- i. Physical distancing of at least 6 feet to be followed as far as feasible.
- ii. Use of face covers/masks to be made mandatory.
- iii. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest to state and district helpline.
- vi. Spitting shall be strictly prohibited.
- vii. Installation & use of Aarogya Setu App shall be advised to all.



viii.

**4. All Restaurants shall ensure the following arrangements:**

- i. Takeaways to be encouraged, instead of Dine-In. Food delivery personnel should leave the packet at customer's door. DO NOT handover the food packet directly to the customer.
- ii. The staff for home deliveries shall be screened thermally by the restaurant authorities prior to allowing home deliveries.
- iii. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.
- iv. Only asymptomatic staff and patrons shall be allowed.
- v. All staff and patrons to be allowed entry only if using face cover/masks. The face cover/masks has to be worn at all times inside the restaurant.
- vi. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.
- vii. Staggering of patrons to be done, if possible.
- viii. Adequate manpower shall be deployed by restaurant management for ensuring social distancing norms.
- ix. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Restaurant management to facilitate work from home wherever feasible.
- x. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be ensured.
- xi. Additional patrons to be seated in a designated waiting area with norms of social distancing.
- xii. Valet parking, if available, shall be operational with operating staff wearing face covers/ masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.
- xiii. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.
- xiv. Preferably separate entry and exits for patrons, staff and goods/supplies shall be organized.
- xv. Required precautions while handling supplies, inventories and goods in the restaurant shall be ensured. Proper queue management and disinfection shall be organized.
- xvi. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the restaurant as far as feasible.
- xvii. Seating arrangement to be made in such a way that adequate social distancing is maintained. In restaurants, not more than 50% of seating capacity to be permitted.
- xviii. Disposable menus are advised to be used.
- xix. Instead of cloth napkins, use of good quality disposable paper napkins to be encouraged.
- xx. Buffet service should also follow social distancing norms among patrons.
- xxi. Number of people in the elevators shall be restricted, duly maintaining social distancing norms.



- xxii. Use of escalators with one person on alternate steps may be encouraged.
- xxiii. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.
- xxiv. Large gatherings/congregations continue to remain prohibited.
- xxv. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.
- xxvi. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all guest service area and common areas.
- xxvii. Proper disposal of face covers / masks / gloves left over by patrons and/or staff should be ensured.
- xxviii. Deep cleaning of all washrooms shall be ensured at regular intervals.
- xxix. Adequate crowd and queue management to be ensured to ensure social distancing norms.
- xxx. Staff / waiters should wear mask and hand gloves and take other required precautionary measures.
- xxxi. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.
- xxxii. Tables to be sanitized each time customer leaves.
- xxxiii. In the kitchen, the staff should follow social distancing norms at work place. Kitchens area must be sanitized at regular intervals.
- xxxiv. Gaming Arcades/Children play areas (wherever applicable) shall remain closed.
- xxxv. In case of a suspect or confirmed case in the premises:
  - a. Place the ill person in a room or area where they are isolated from others.
  - b. Provide a mask/face cover till such time he/she is examined by a doctor.
  - c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
  - d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
  - e. Disinfection of the premises to be taken up if the person is found positive.



पत्रांक-01/परि० वि०-21/2020- 1204

राँची, दिनांक-01.06.2020

प्रेषक,

के० रवि कुमार, भा०प्र०से०  
सचिव,  
परिवहन विभाग।

सेवा में,

सभी उपायुक्त, झारखण्ड।  
सभी वरीय पुलिस अधीक्षक/पुलिस अधीक्षक, झारखण्ड।  
पुलिस अधीक्षक (यातायात), राँची।  
सभी जिला परिवहन पदाधिकारी, झारखण्ड।

विषय: Containment Zone के बाहर, "जिला के अंदर ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा को भाड़े पर चलाने की अनुमति के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में कहना है कि झारखण्ड सरकार के आदेश संख्या-671/CS, दिनांक-01.06.2020 के अनुसार Containment Zone के बाहर "जिला के अंदर ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा को भाड़े पर चलाने की अनुमति होगी।" इस क्रम में सभी ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा मालिक/ऑपरेटर को सूचित किया जाता है कि निम्नलिखित शर्तों के साथ इन्हें चलाने की अनुमति होगी :-

1. ऑटो रिक्शा/टैम्पो व्यवसायिक वाहन की श्रेणी में निबंधित होना चाहिए एवं सक्षम प्राधिकार से परमिट निर्गत होना चाहिए। परमिट ही उनका रूट पास माना जायेगा, इन्हें अलग से पास की लेने की जरूरत नहीं होगी। ई-रिक्सा की स्थिति में सक्षम प्राधिकार द्वारा निर्गत रूट पास उनका पास माना जायेगा एवं परमिट/रूट पास की प्रति ऑटो/ई-रिक्सा सामने वाले शीशे पर चिपकाया जाना अनिवार्य होगा।
2. ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा की बुकिंग प्रारंभ स्थान से गंतव्य स्थान के लिए होनी चाहिए। बीच में रोककर सवारी लेना प्रतिबंधित रहेगा। बुकिंग Sharing Basis पर मान्य नहीं होगा।
3. ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा के चालक को मास्क/फेस कवर और ग्लब्स लगाना अनिवार्य होगा।
4. ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा में सरे सैनिटाइजर रखना होगा एवं प्रत्येक बार नए यात्री के बैठने के पूर्व सीटों, बार, अन्दर के सभी रॉड एवं यात्रियों के सम्पर्क में आने वाले वाहन के समस्त अवयवों (Components) को सैनिटाइज करना होगा।



5. ऑटो रिक्शा/टैम्पो/ई-रिक्शा/मैनुअल रिक्शा में चालक के अतिरिक्त निम्नांकित यात्री यात्रा के लिए अनुमान्य होंगे -

क्र० सं०	ऑटो रिक्शा के प्रकार	अनुमान्य यात्री (चालक को छोड़ कर)
1.	चार व्यक्तियों तक की बैठान क्षमता	2
2.	सात व्यक्तियों तक की बैठान क्षमता	4
3.	ई-रिक्शा	2
4.	मैनुअल रिक्शा	1

6. बैठने के समय यात्रियों को Social Distancing का पालन करते हुए सीट के दोनों किनारे में बैठना होगा।
7. यात्रा करने वाले यात्रियों के लिए मास्क पहनना अनिवार्य होगा।
8. यात्रा के दौरान यात्रियों/चालकों द्वारा धूमपान/पान/गुटका/खैनी खाना प्रतिबंधित रहेगा।
9. यात्रा के दौरान थूकना प्रतिबंधित रहेगा।
10. ऑटो रिक्शा/टैम्पो/ई-रिक्शा की चालक को यात्रा कर रहे यात्री की सूचना यात्री पंजी में निम्न प्रपत्र में दर्ज करनी होगी एवं उसे सुरक्षित रखना होगा तथा Contact Tracing के लिए प्रशासन द्वारा मांगे जाने पर उपलब्ध कराना होगा -

#### प्रपत्र

क्र० सं०	दिनांक	यात्री का नाम	पूरा पता	कहाँ से कहाँ यात्रा करना है।	मोबाईल नं०

11. यात्रा करने वाले यात्री यात्रा करने वाले ऑटो रिक्शा/टैम्पो/ई-रिक्शा का निबंधन संख्या, चालक का नाम एवं मोबाईल नं० तथा साथ यात्रा करने वाले अन्य लोगों के नाम एवं मोबाईल नं० निश्चित रूप से अपने पास संधारित रखेंगे, जिसे Contact Tracing के लिए प्रशासन द्वारा मांगे जाने पर उपलब्ध कराना होगा।
12. यात्री एवं चालकों से अनुरोध है कि स्मार्ट फोन रहने पर वे आरोग्य सेतु एप Install करें एवं उसे On रखें।
13. उपर्युक्त अंकित सारे शर्त ऑटो/टैम्पो/ई-रिक्शा के परमिट/रूट पास के शर्त माने जायेंगे एवं इसका उल्लंघन होने पर मोटरवाहन अधिनियम की सुसंगत धाराओं के तहत आवश्यक कार्रवाई की जायेगी।



सभी यात्रियों/ऑटो रिक्शा/टैम्पो/ई-रिक्शा चालकों/वाहन मालिकों से अनुरोध है कि वे उपरोक्त शर्तों का पालन अनिवार्यरूपेण करना सुनिश्चित करें।

अनुरोध है कि उक्त दिशा-निर्देशों का पालन कराने का कष्ट करें।

७-11/6/2020  
सचिव,

परिवहन विभाग।

ज्ञापांक-01/परि० वि०-21/2020-1204

राँची, दिनांक-01.06.2020

प्रतिलिपि-सभी उप परिवहन आयुक्त-सह-सचिव, क्षेत्रीय परिवहन प्राधिकार, झारखण्ड को सूचनार्थ प्रेषित।

अनुरोध है कि उक्त दिशा-निर्देश का सख्ती से अनुपालन कराना सुनिश्चित करें।

७-11/6/2020  
सचिव,

परिवहन विभाग।



Government of India  
Ministry of Health and Family Welfare

**SOP on preventive measures in shopping malls to contain spread of COVID-19**

**1. Background**

Shopping malls get frequented by large number of people for shopping, entertainment and food. To prevent spread of COVID-19 infection, it is important that required social distancing and other preventive measures are followed.

**2. Scope**

This document outlines various generic precautionary measures to be adopted in addition to specific measures to be ensured at particular places to prevent spread of COVID-19.

**Shopping malls in containment zones shall remain closed. Only those outside containment zones will be allowed to open up.**

**3. Generic preventive measures**

Persons above 65 years of age, persons with comorbidities, pregnant women and children below the age of 10 years are advised to stay at home, except for essential and health purposes. Shopping mall management to advise accordingly.

The generic measures include simple public health measures that are to be followed to reduce the risk of COVID-19. These measures need to be observed by all (workers and visitors) in these places at all times.

These include:

- i. Physical distancing of at least 6 feet to be followed as far as feasible.
- ii. Use of face covers/masks to be made mandatory.
- iii. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest to state and district helpline.
- vi. Spitting shall be strictly prohibited.
- vii. Installation & use of Aarogya Setu App shall be advised to all.



viii.

**4. All shopping malls shall ensure the following arrangements:**

- i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.
- ii. Only asymptomatic customers/visitors shall be allowed.
- iii. All workers/customers/visitors to be allowed entry only if using face cover/masks. The face cover/masks has to be worn at all times inside the shopping mall.
- iv. Posters/standees/AV media on preventive measures about COVID-19 to be displayed prominently.
- v. Staggering of visitors to be done, if possible.
- vi. Adequate manpower shall be deployed by Mall Management for ensuring social distancing norms.
- vii. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the public. Shopping Mall management to facilitate work from home wherever feasible.
- viii. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be ensured.
- ix. Valet parking, if available, shall be operational with operating staff wearing face covers/ masks and gloves as appropriate. A proper disinfection of steering, door handles, keys, etc. of the vehicles should be taken up.
- x. Any shops, stalls, cafeteria etc., outside and within the premises shall follow social distancing norms at all times.
- xi. Specific markings may be made with sufficient distance to manage the queue and ensure social distancing in the premises.
- xii. Preferably separate entry and exits for visitors, workers and goods/supplies shall be organized.
- xiii. The staff for home deliveries shall be screened thermally by the shopping mall authorities prior to allowing home deliveries.
- xiv. Required precautions while handling supplies, inventories and goods in the shopping mall shall be ensured. Proper queue management and disinfection shall be organized.
- xv. Maintaining physical distancing of a minimum of 6 feet, when queuing up for entry and inside the shopping mall as far as feasible.
- xvi. Number of customers inside the shop to be kept at a minimum, so as to maintain the physical distancing norms.
- xvii. Seating arrangement, if any, to be made in such a way that adequate social distancing is maintained.
- xviii. Number of people in the elevators shall be restricted, duly maintaining social distancing norms.
- xix. Use of escalators with one person on alternate steps may be encouraged.
- xx. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-



- 70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.
- xxi. Large gatherings/congregations continue to remain prohibited.
  - xxii. Effective and frequent sanitation within the premises shall be maintained with particular focus on lavatories, drinking and hand washing stations/areas.
  - xxiii. Cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (door knobs, elevator buttons, hand rails, benches, washroom fixtures, etc.) to be made mandatory in all malls in common areas as well as inside shops, elevators, escalators etc.
  - xxiv. Proper disposal of face covers / masks / gloves left over by visitors and/or employees should be ensured.
  - xxv. Deep cleaning of all washrooms shall be ensured at regular intervals.
  - xxvi. In the food-courts:
    - a. Adequate crowd and queue management to be ensured to ensure social distancing norms.
    - b. In food courts and restaurants, not more than 50% of seating capacity to be permitted.
    - c. Food court staff / waiters should wear mask and hand gloves and take other required precautionary measures.
    - d. The seating arrangement should ensure adequate social distancing between patrons as far as feasible.
    - e. Contactless mode of ordering and digital mode of payment (using e-wallets) to be encouraged.
    - f. Tables to be sanitized each time customer leaves.
    - g. In the kitchen, the staff should follow social distancing norms at work place.
  - xxvii. Gaming Arcades shall remain closed.
  - xxviii. Children Play Areas shall remain closed.
  - xxix. Cinema halls inside shopping malls shall remain closed.
  - xxx. In case of a suspect or confirmed case in the premises:
    - a. Place the ill person in a room or area where they are isolated from others.
    - b. Provide a mask/face cover till such time he/she is examined by a doctor.
    - c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
    - d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
    - e. Disinfection of the premises to be taken up if the person is found positive.



Annexure-6

**GOVERNMENT OF JHARKHAND**  
**Home, Prison & Disaster Management Department**  
**(Disaster Management Division)**

**ORDER**

No-5/Ra.Aa.Mo.Ni.(COVID-19)-4/2020Aa.Pra.-21.5.9./ Ranchi, Dated-17.7.2020

Whereas, the Ministry of Home Affairs has issued lockdown orders vide Order dated 24.03.2020, Order dated 15.04.2020, Order dated 01.05.2020, Order dated 17.05.2020, Order dated 30.05.2020 and Order dated 29.06.2020 due to prevailing COVID 19 situation;

Whereas the Ministry of Health & Family Welfare vide Office Memorandum dated 24.05.2020 has issued guidelines for domestic travel and International travel;


Now therefore, in exercise of the power conferred under section 22 (2) (h) of the Disaster Management Act, 2005 and in accordance with the provisions of clause 6 of Ministry of Home Affairs Order dated 29.06.2020 the undersigned hereby issues directions to all the Department of Government of Jharkhand and all the District Administrations for the strict implementation of guidelines for domestic travel issued by Ministry of Health & Family Welfare vide Office Memorandum dated 24.05.2020, with respect to travel into the state (air, rail and road) and the following protocol with regards to quarantine:

1. Every person coming/returning to Jharkhand by air/rail/road shall register his/her personal details on the website of Government of Jharkhand([www.jharkhandtravel.nic.in](http://www.jharkhandtravel.nic.in)) preferably before his/her departure for Jharkhand and in any case not later than the day of arrival in the state of Jharkhand.
2. Every person coming/returning to Jharkhand by air/rail/road shall stay in home quarantine for a period of 14 days observing guidelines issued by Department of Health & Family Welfare and Medical Education in this regard.
3. The district administration shall take all necessary measures to ensure the compliance of above directions and all the instructions issued from time to time with regard to home quarantine.
4. In case the district administration comes to the conclusion that the conditions at the home of the person are not appropriate for home quarantine, or the concerned person is not following the guidelines of home quarantine, then the district administration is authorized to put the person in institutional/paid quarantine.
5. Above directions shall not apply to drivers/helpers of commercial vehicles involved in cargo movement, personnel of airlines operating in/out of the state, people passing through the state during interstate movement and Government of India (including its undertakings) officials on official duties, but they shall comply with the guidelines communicated vide Ministry of Health and Family Welfare Office Memorandum dated 24.05.2020 pertaining to domestic travel.




6. Apart from the exemption mentioned in clause 5, exemption to the 14 day quarantine order may be granted by District Magistrate only as an exception, on application, when the person (not a resident of Jharkhand and fully asymptomatic) had come to Jharkhand only for business/official purpose and is travelling back to his/her home state within reasonable time. The persons so exempted shall comply with the guidelines communicated vide Ministry of Health and Family Welfare Office Memorandum dated 24.05.2020 pertaining to domestic travel.
7. Apart from the exemption mentioned in clause 6, exemption to the 14 day quarantine order may be granted by State Government on a case to case basis.
8. Railways and Civil aviation authorities in the state shall share the passenger manifest in the format as desired by Secretary, Department of Transport and Civil Aviation.
9. Any person violating these quarantine directions will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act 2005, besides legal action under Section 188 of the IPC and other legal provisions as applicable.
10. The instructions communicated vide order number 1120 dated 24.05.2020 and letter number 612 dated 14.05.2020 pertaining to quarantine of interstate travellers is superseded and clause 7 of state directives communicated vide order number 1747 dated 26.06.2020 of undersigned is deleted.

This order shall come into effect from 20.07.2020.

  
(Sukhdev Singh)  
Chief Secretary

Memo No.-5/Ra.Aa.Mo.Ni.(COVID-19)-4/2020Aa.Pra.-2159/Ranchi, Dated-17.7.2020

Copy to : All Additional Chief Secretary/ Director General of Police/ Principal Secretary/ Secretary/ Divisional Commissioners/ Deputy Commissioners/ SSP/ SP for information & necessary action.

  
Chief Secretary


Memo No.-5/Ra.Aa.Mo.Ni.(COVID-19)-4/2020Aa.Pra.-2159/Ranchi, Dated-17.07.2020

Copy to: Principal Secretary to Honorable Chief Minister for information.

Chief Secretary

Memo No.-5/Ra.Aa.Mo.Ni.(COVID-19)-4/2020Aa.Pra.-2159/Ranchi, Dated-17.7.2020

Copy to : Secretary, Ministry of Home Affairs, Government of India/ Secretary, Ministry of Civil Aviation, Government of India/ Secretary, Ministry of Health & Family Welfare, Government of India, New Delhi for information.

  
Chief Secretary



F. No. Z.28015/19/2020-EMR (Pt.)  
Government of India  
Ministry of Health & Family Welfare

Nirman Bhawan, New Delhi  
Dated the 24<sup>th</sup> May, 2020

**OFFICE MEMORANDUM**

Government of India has been taking various measures towards management of COVID 19. As part of graded response various travel related restrictions were put in place and guidelines issued from time to time as per evolving situation. A nationwide lockdown was enforced since 25<sup>th</sup> March, 2020 and orders were issued under Disaster Management Act. States have been advised to implement stringent measures to break the chain of transmission and contain COVID19.

Certain activities have since been allowed including trains for migrant workers and evacuation of Indians stranded in other countries. Regular train services are also being resumed in phases and limited services of domestic airlines are scheduled to commence from 25th May, 2020.

With a view to harmonize health related instruction during such travel, the guidelines as mentioned in annexures are hereby issued.

States/UTs are requested to implement the aforesaid guidelines. However, they may develop and implement their own protocol as per their assessment of the situation with a view to effectively contain COVID 19.

This is issued with the approval of Competent Authority.

Encl:

- (1) Guidelines for International arrivals
- (2) Guidelines for domestic travel (air/train/inter-state bus travel)

  
(Dr. P. Ravindran)  
Director, EMR  
Dte. GHS, MoHFW  
Tel: 011-23061302

To

- Chief Secretaries of all States/UTs
- Secretary (Ministry of Home Affairs, Ministry of Civil Aviation, Ministry of Shipping, Ministry of Highways and Road Transport)
- Chairman, Land Port Authority of India



24.05.2020

Government of India  
Ministry of Health and Family Welfare

**Guidelines for domestic travel (air/train/inter-state bus travel)**

- 1) Dos and Don'ts shall be provided along with tickets to the travellers by the agencies concerned.
- 2) All passengers shall be advised to download Arogya Setu app on their mobile devices.
- 3) Suitable announcement about COVID-19 including precautionary measures to be followed shall be made at airports/railway station/bus terminals and in flights/trains/bus.
- 4) The States/UTs shall ensure that all passengers shall undergo thermal screening at the point of departure and only asymptomatic passengers are allowed to board the flight/train/bus.
- 5) During boarding and travel, all passengers shall use face covers/mask. They will also follow hand hygiene, respiratory hygiene and maintain environmental hygiene.
- 6) At airports/railway stations/ bus terminals required measures to ensure social distancing shall be taken.
- 7) Airports/railway stations/bus terminals should be regularly sanitized/disinfected and availability of soaps and sanitizers shall be ensured.
- 8) Thermal screening at exit point shall be arranged.
- 9) Asymptomatic passengers will be permitted to go with the advice that they shall self-monitor their health for 14 days. In case, they develop any symptoms, they shall inform the district surveillance officer or the state/national call center (1075).
- 10) Those found symptomatic will be isolated and taken to the nearest health facility. They will be assessed for clinical severity at the health facility.
- 11) Those having moderate or severe symptoms will be admitted to dedicated COVID Health facilities and managed accordingly.
- 12) Those having mild symptoms will be given the option of home isolation or isolated in the Covid Care Centre (both public & private facilities) as appropriate and tested as per ICMR protocol available at <https://www.mohfw.gov.in/pdf/Revisedtestingguidelines.pdf>.  
If positive, they will continue in COVID Care Centre and will be managed as per clinical protocol.  
If negative, the passenger may be allowed to go home, isolate himself/herself and self-monitor his/her health for further 7 days. In case, any symptoms develop they shall inform the district surveillance officer or the state/national call center (1075).

**NOTE: States can also develop their own protocol with regards to quarantine and isolation as per their assessment.**



Government of India  
Ministry of Health and Family Welfare

**SOP on preventive measures to contain spread of COVID-19 in religious places/places of worship**

**1. Background**

Religious places / places of worship get frequented by large number of people for spiritual solace. To prevent spread of COVID-19 infection, it is important that required social distancing and other preventive measures are followed in such premises.

**2. Scope**

This document outlines various generic precautionary measures to be adopted in addition to specific measures to be taken at particular places to prevent spread of COVID-19.

**Religious places/places of worship for public in containment zones shall remain closed. Only those outside containment zones will be allowed to open up.**

**3. Generic preventive measures**

Person above 65 years of age, persons with comorbidities, pregnant woman and children below the age of 10 years are advised to stay at home. Organisations managing the religious institutions to advise accordingly.

The generic preventive measures include simple public health measures that are to be followed to reduce the risk of COVID-19. These measures need to be observed by all (workers and visitors) in these places at all times.

These include:

- i. Individuals must maintain a minimum distance of 6 feet in public places as far as feasible.
- ii. Use of face covers/masks to be mandatory.
- iii. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be made wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest to state and district helpline.
- vi. Spitting should be strictly prohibited.
- vii. Installation & use of Aarogya Setu App shall be advised to all.



**4. All religious places shall also ensure:**

- i. Entrance to have mandatory hand hygiene (sanitizer dispenser) and thermal screening provisions.
- ii. Only asymptomatic persons shall be allowed in the premises.
- iii. All persons to be allowed entry only if using face cover/masks.
- iv. Posters/standees on preventive measures about COVID-19 to be displayed prominently. Audio and Video clips to spread awareness on preventive measures for COVID-19 should be regularly played.
- v. Staggering of visitors to be done, if possible.
- vi. Shoes / footwear to be preferably taken off inside own vehicle. If needed they should be kept in separate slots for each individual / family by the persons themselves.
- vii. Proper crowd management in the parking lots and outside the premises – duly following social distancing norms shall be organized.
- viii. Any shops, stalls, cafeteria etc., outside and within the premises shall follow social distancing norms at all times
- ix. Specific markings may be made with sufficient distant to manage the queue and ensure social distancing in the premises.
- x. Preferably separate entry and exits for visitors shall be organized
- xi. Maintain physical distancing of a minimum of 6 feet at all times when queuing up for entry.
- xii. People should wash their hand and feet with soap and water before entering the premises.
- xiii. Seating arrangement to be made in such a way that adequate social distancing is maintained.
- xiv. For air-conditioning/ventilation, the guidelines of CPWD shall be followed which inter alia emphasises that the temperature setting of all air conditioning devices should be in the range of 24-30oC, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate.
- xv. Touching of statues/idols / holy books etc. not to be allowed.
- xvi. Large gatherings/congregation continue to remain prohibited.
- xvii. In view of potential threat of spread of infection, as far as feasible recorded devotional music/songs may be played and choir or singing groups should not be allowed.
- xviii. Avoid physical contact while greeting each other.
- xix. Common prayer mats should be avoided and devotees should bring their own prayer mat or piece of cloth which they may take back with them.
- xx. No physical offerings like Prasad/distribution or sprinkling of holy water, etc.to be allowed inside the religious place.
- xxi. Community kitchens/langars / “Ann-daan”, etc. at religious places should follow physical distancing norms while preparing and distributing food.
- xxii. Effective sanitation within the premises shall be maintained with particular focus on lavatories, hand and foot-washing stations/areas.



- xxiii. Frequent cleaning and disinfection to be maintained by the management of the religious place.
- xxiv. The floors should particularly be cleaned multiple times in the premises.
- xxv. Proper disposal of face covers / masks / gloves left over by visitors and/or employees should be ensured.
- xxvi. In case of a suspect or confirmed case in the premises:
  - a. Place the ill person in a room or area where they are isolated from others.
  - b. Provide a mask/face cover till such time he/she is examined by a doctor.
  - c. Immediately inform the nearest medical facility (hospital/clinic) or call the state or district helpline.
  - d. A risk assessment will be undertaken by the designated public health authority (district RRT/treating physician) and accordingly further action be initiated regarding management of case, his/her contacts and need for disinfection.
  - e. Disinfection of the premises to be taken up if the person is found positive.