



**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH**  
**Office of the Divisional Commissioner, Ladakh**

Tele/Fax: 01982-255567, 255568: E-mail: [ladakhdivcom@gmail.com](mailto:ladakhdivcom@gmail.com)

**Subject: - Revised Standard Operating Procedure (SOP) for the movement of stranded persons at different places due to lockdown.**

**ORDER**

Pursuant to the Ministry of Home Affairs's Order No:-40-3/2020-DM-1(A) dated:-29.04.2020 and in supersession to the previous order on the subject, it is hereby ordered that the following revised Standard Operating Procedure (SOP) shall be followed for the movement of stranded persons to and from the UT of Ladakh. This revised SOP has been designed keeping the demands of the LAHDCs of Leh and Kargil into consideration:—

1. The administration of UT of Ladakh has nominated **UT Nodal Officer** and **Nodal Officers** for coordinating movement of stranded residents of Ladakh with various State administrations (vide Order No:-DivCom/(L)/UTL/COVID-SOP/2020/4041-59 Dated:-30.04.2020). **(Copy enclosed)**.
2. Stranded persons desirous of travelling to Ladakh must get in touch with the respective **LAHDCs** through their **Facilitation Officers, (FOs-LAHDC Leh, Sh. Phunchok Stanzin, Executive Councillor, LAHDC-Leh, contact no:- 9469277778/9797330201 & Punchok Dorjay, Councillor, LAHDC-Leh, contact no. 9622950524; FO-LAHDC Kargil, Sh. Murtaza Ali, AD Fisheries, contact no. 9622338625)** for their transportation in buses and facilities en-route.
3. The final list of buses with details of passengers, drivers etc., point of start and termination; must be submitted to the **Nodal Officers** assigned to the various States (vide order No:-DivCom/(L)/UTL/COVID-SOP/2020/ 4041-59 Dated:-30.04.2020) by **5:00 P.M daily** as per the following format. The funds for the transport, lodging and food etc. have been placed at the disposal of both the LAHDCs by the UT Administration. Care must be taken to follow norms of social distancing and safety/health precautions during the travel.


S. No	Name of all passengers	Age	Gender	Contact Nos.	From where coming (District & State)	To (Leh/Kargil/Jammu)	Full address in Ladakh	Name of driver/Helper	Contact details
(01)	(02)	(03)	(04)	(05)	(06)	(07)	(08)	(09)	(10)

4. It should be ensured that the passengers from **Red-zones** are not mixed with passengers from **orange** and **green zones** in the same bus. In case there is any mix-up, all passengers of such buses will have to undergo institutional quarantine for **14** days.
5. The date of departure from their stations (In host States) will be contingent on the approvals from host State and J&K which will be coordinated by the UT

Nodal Officer. This will be done with a view to avoiding any inconvenience at the entry point in J&K.

6. The stranded persons travelling in such buses having movement passes will be designated as **Regulated Travellers** and they will be allowed to proceed to their home/destinations and will be put under home quarantine for 14 days along-with their family members by the respective District Administrations. Those inbound persons who show symptoms during medical screening on their arrival will be put under institutional quarantine with their fellow passengers.
7. The Deputy Commissioners Kargil and Leh will put in place a robust mechanism of screening at the point of entry i.e Minamarg and Khaltsi respectively for screening of the inbound persons. They will also setup a mechanism for screening of all persons at Jammu by placing medical teams and ensure screening before their departure for Ladakh.
8. The inbound persons showing symptoms will be taken in separate vehicles for 14 days institutional quarantine at the station of screening. The necessary facilities in these quarantine centers will be extended by the respective Deputy Commissioners as per established protocol.
9. Those coming from Red-zones shall mandatorily undergo institutional quarantine for 14 days on their arrival.
10. Any person(s) coming in **unregulated movement** i.e without due permission will be mandatorily quarantined in the institutional facility for 14 days.
11. The UT Nodal Officer will facilitate the outward movement of stranded persons from Ladakh to their own States. Any person(s) or stranded migrant workers desirous of moving outside Ladakh must approach the UT Nodal Officer through the LAHDCs of Leh or Kargil depending on where they presently are. The UT Nodal Officer will inform the destination State and J&K of such movement in advance.
12. Notwithstanding the arrangements to be made by the LAHDCs out of funds provided to them for the purpose, the travelers are advised to carry sufficient food stock, drinking water etc. during the journey.
13. The respective Deputy Commissioners of Leh and Kargil shall be responsible for transit, receiving, quarantining and putting in place testing/screening facilities for the arriving persons of their respective Districts.

**By order of the Administration of UT, Ladakh.**

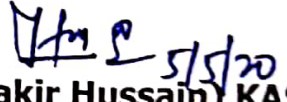
  
(Zakir Hussain) KAS,  
OSD with  
Divisional Commissioner,  
Ladakh.  
Dated:-05.05.2020.

No.DivCom(L)/UTL/COVID-SOP/2020/4366-88  
Copy to the:-

1. Principal Secretary, Home Department/Nodal Officer/Overall incharge for coordinating movement of stranded persons, UT of J&K.
2. Joint Secretary, (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, GoI.



3. Commissioner/Secretary, Jal Shakti Department/Nodal Officer for movement of vehicles/passengers to UT of J&K through Lakhanpur, UT of J&K.
4. Commissioner/Secretary, General Administration/Health & Medical Education Department, Ladakh.
5. Divisional Commissioner, Jammu/Kashmir UT of J&K.
6. Secretary, Department of Disaster Management, Relief, Rehabilitation & Reconstruction, UT of J&K.
7. Inspector General of Police, Ladakh.
8. Inspector General of Police Jammu/Kashmir, UT of J&K.
9. Inspector General of Police, (Traffic) UT of J&K.
10. Deputy Commissioner/District Magistrate, Jammu/Srinagar, UT of J&K.
11. Deputy Commissioner/District Magistrate, Leh/Kargil.
12. Special Secretary with the Chief Secretary, UT of J&K for information of the Chief Secretary.
13. Sr. Superintendent of Police, Leh/Kargil.
14. Deputy Resident Commissioner, UT of Ladakh, New Delhi.
15. OSD with the Advisor to the Hon'ble Lieutenant Governor for information of the Advisor.
16. OSD with the Lieutenant Governor for information of the Hon'ble Lieutenant Governor.
17. Pvt. Secretary with the Director General of Police, UT of J&K for information of the DGP.
18. Pvt. Secretaries to the Chief Executive Councilors, LAHDC, Leh/Kargil for information of the Hon'ble CECs.
19. District Informatics Officer, NIC Leh for uploading the order on the UT Website.
20. Assistant Director Information, Leh/Kargil.
21. Nodal Officers \_\_\_\_\_ (All) for compliance.
22. In-charge Website, NIC, Leh/Kargil for uploading the order on the respective District Websites.
23. Office order file.

  
(Zakir Hussain) KAS,  
OSD with  
Divisional Commissioner,  
Ladakh.



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**Office of the Divisional Commissioner, Ladakh.**

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**Subject: - Regulated movement of stranded persons at different places due to lockdown-Designation of Nodal Officer thereof:**

**ORDER**

Pursuant to the Ministry of Home Affairs's Order No:-40-3/2020-DM-1(A) dated:- 29.04.2020, permitting therein regulated movement of migrant workers, pilgrims, tourists, students and with a view to facilitating movement of stranded persons at different places outside the Union Territory due to lockdown, the following officers/officials are hereby designated as Nodal Officers for coordinating the movement of persons who intend to travel back to the UT of Ladakh from the states as indicated below:-

S.No	Name & designation of the Nodal Officer	Nodal Officer/Task/ Assignment	Contact No.
1.	Sh. Saugat Biswas, IAS (Divisional Commissioner, Ladakh)	UT Nodal Officer & over all incharge for coordinating movement for stranded persons from all states.	COVID Command Center 01982258961 e-mail : <a href="mailto:utladakhcovid19@gmail.com">utladakhcovid19@gmail.com</a>
2.	Ms. Kaneez Fatima, Chief Accounts Officer, JK Treasury, RC office, New Delhi.	For stranded residents of Ladakh in Gujarat, Rajasthan, Madhya Pradesh & North Eastern States.	9818593105 Email: <a href="mailto:rcoladakh@gmail.com">rcoladakh@gmail.com</a>
3.	Ms. Sumera Shafi, KAS Deputy Resident Commissioner, UT of Ladakh New Delhi	For stranded residents of Ladakh in New Delhi.	9873039462 Email: <a href="mailto:rcoladakh@gmail.com">rcoladakh@gmail.com</a>
4.	Sh. Ghulam Haider, Dy. SP, Ladakh at New Delhi.	For stranded residents of Ladakh in NCR (Noida, Gurugram) & Haryana.	7006688046 E-mail : <a href="mailto:ghulam.haider1961@gmail.com">ghulam.haider1961@gmail.com</a>
5.	Sh. Urgain Nurboo, PHE Sub Division, Leh	For stranded residents of Ladakh in Chandigarh, Punjab & Himachal Pradesh.	6005503981 E-mail : <a href="mailto:urgainnurboo@gmail.com">urgainnurboo@gmail.com</a>
	Sh. Amjad Khan, Cooperative Deptt. Leh		9797643415
6.	Sh. Mohd Yousuf, Youth Services & Sports Deptt. Kargil	For stranded residents of Ladakh in Jammu & other parts of Jammu Division.	9469928361
	Sh. Dawa Tsering, Rural Development Deptt. Leh		9469541633
	Sh. Mansoor Ahmad Nissar, AE Procurement Div. Kargil		9419176697 E-mail : <a href="mailto:mansoor697@gmail.com">mansoor697@gmail.com</a>

*Handwritten signature and date: 30/4/20*



7.	Sh. Tariq Hussain, Procurement Div. Kargil.	For stranded residents of Ladakh in Srinagar and other parts of Kashmir Division.	9797034661 E-mail : <a href="mailto:tariq135@gmail.com">tariq135@gmail.com</a>
	Sh. Muzaffar Hussain, Youth Services & Sports Deptt. Kargil.		9419181419 E-mail : <a href="mailto:abbasghulam88@gmail.com">abbasghulam88@gmail.com</a>
8.	Ms. Tsewang Dolkar, CPWD, Bangalore.	For stranded residents of Ladakh in Karnataka, Maharashtra & other southern states.	8861138283
	Ms. Phuntsog Angmo, Mechanical Division Leh.		9906040640 E-mail : <a href="mailto:phuntsogangmotericho@gmail.com">phuntsogangmotericho@gmail.com</a>
9.	Ms. Diskit Angmo, Public Law Officer, Ladakh.	For stranded residents of Ladakh in UP, Uttarakhand, Bihar & West Bengal.	9831802267
	Ms. Stanzein Sedol, IT Deptt. Ladakh.		9622974983 <a href="mailto:stanzein.karr@gmail.com">stanzein.karr@gmail.com</a>

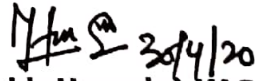
2. The Ladakh Autonomous Hill Development Councils (LAHDCs) of Kargil and Leh will forward the list of returnees in batches of 25 each, with details of vehicle numbers and drivers to the concerned Nodal Officers as mentioned in the table above, for facilitating their movement in buses. The returnees can also approach the Nodal Officers directly for facilitation of their movement to Ladakh.

3. The returnees are required to register on the "**Connect Ladakh Portal/App**" ([connect.ladakh.gov.in](http://connect.ladakh.gov.in)) and also to register with "**Aarogya Setu App**" mandatorily.

4. The Deputy Commissioners/District Magistrates of Leh and Kargil shall assist the UT Nodal Officer for coordination with other States for facilitating inward movement of the stranded residents in their respective districts and similarly, they will also assist the UT Nodal Officer in the coordination of outward movement of stranded persons from their respective Districts.

5. The Nodal Officer assigned for various States will facilitate movement of fixed number of buses on a given day, in coordination with the UT Nodal Officer.

**By order of the Administration of UT, Ladakh.**

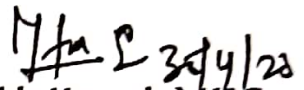
  
(Zakir Hussain) KAS,  
OSD with  
Divisional Commissioner,  
Ladakh.  
Dated:-30.04.2020.

No.DivCom(L)/UTL/COVID-SOP/2020/ 4041-59

Copy to the:-

1. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, GoI.
2. Commissioner/Secretary, General Administration/Health & Medical Education Department, Ladakh.
3. Inspector General of Police, Ladakh.
4. Deputy Commissioner/District Magistrate, Leh/Kargil.
5. Chief Engineer, CPWD, Karnataka Region, Bangalore.
6. Sr. Superintendent of Police, Leh/Kargil.
7. Director, Rural Development, Ladakh.

8. Chief Engineer, PHE/I&FC, Ladakh.
9. Chief Engineer, PWD(R&B), Ladakh.
10. Deputy Resident Commissioner, UT of Ladakh, New Delhi.
11. OSD with the Advisor to the Hon'ble Lieutenant Governor for information of the Advisor.
12. OSD with the Lieutenant Governor for information of the Hon'ble Lieutenant Governor.
13. Pvt. Secretaries to the Chief Executive Councilors, LAHDC, Leh/Kargil for information of the Hon'ble CECs.
14. District Informatics Officer, NIC Leh for uploading the order on the UT Website.
15. Deputy Registrar, Cooperatives, Leh.
16. District Youth Services & Supports Officer, Kargil.
17. Assistant Director Information, Leh/Kargil.
18. In-charge Website, NIC, Leh/Kargil for uploading the order on the respective District Websites.
19. Office order file.

  
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