

U.T. Administration of  
Dadra & Nagar Haveli and Daman & Diu,  
(Law Section),  
Collectorate, Dadra & Nagar Haveli.

No. ADM/LAW/23/2020/PART-VII/1595

Silvassa. Date: 07/05/2020

**ORDER**

In the wake of outbreak of COVID-19, the Central Government had ordered Total Lockdown of 21 days from 25<sup>th</sup> March, 2020, with exemptions to certain offices and industries producing essential commodities and their ancillaries in order to contain the spread of said virus.

Since, the COVID-19 cases has increased the Central Government has extended the Lockdown till 17<sup>th</sup> May, 2020. However, as per the Order No. 40-3/2020-DM-I(A) dtd. 15<sup>th</sup> April, 2020, issued by the Union Home Secretary, Ministry of Home Affairs, Govt. of India, the District Administration has been empowered to practice Select Additional Activities, wherein certain offices, workplaces, factories and establishments may be permitted to operate in order to mitigate the hardship faced by the public subject to compliance with the preparatory arrangements with regards to social distancing in the above mentioned works places.

In view of the above Order dtd. 15<sup>th</sup> April, 2020, many applications for grant of permission to operate Industries were received by this Office.

Therefore, after closely screening the said Applications, the Industries mentioned in **Annexure – I**, attached herewith are hereby granted permission subject to the following conditions.

1. The Industry shall work only with the labours and employees in Dadra & Nagar Haveli.  
**NO EMPLOYEES / LABOURERS FROM THE AREAS OUTSIDE OF DADRA & NAGAR HAVELI ARE ALLOWED.**

2. All areas in the premises including the following shall be disinfected completely using user friendly disinfectant mediums:
- Entrance Gate of building, office etc.
  - Cafeteria and canteens.
  - Meeting room, Conference halls / open areas available / verandah / entrance gate of site, bunkers, porta cabins, building etc.
  - Equipment and lifts.
  - Washroom, toilet, sink; water points etc.
  - Walls / all other surfaces.

3. For workers coming from outside the industrial unit's campus, special transportation facility with prior approval will be arranged without any dependency on the public transport system. These vehicles should be allowed to work only within 30-40 % passenger capacity.

4. All vehicles and machinery entering the premise should be disinfected by spray mandatorily.

5. Medical insurance for the workers to be made mandatory.

6. Provision for hand wash & sanitizer preferably with touch free mechanism will be made at all entry and exit points and common areas. Sufficient quantities of all the items should be available.



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7. Large gatherings or meetings of 10 or more people to be discouraged. Seating at least 6 feet away from others on job sites and in gatherings, meetings and training sessions.
8. Not more than 2 / 4 persons (depending on size) will be allowed to travel in lifts or hoists.
9. Use of staircase for climbing should be encouraged.
10. Hospitals / clinics in the nearby areas, which are authorized to treat COVID-19 patients, should be identified and list should be available at work place all times.
11. Any addition or reinforcement of workforce has to be duly informed to the District Administration for approval and passes have to be obtained before allowing them in the industries.
12. Every Industrial unit should have an Incident Management Team led by the Factory Manager / In-charge responsible for managing the situation on daily basis. Utmost and unprecedented measure have to be taken to stop the spread of Coronavirus across all sites. The Factory Manager / In-charge details and mobile number has to be provided to the District Administration.
13. Biometric attendance system should be withheld and strict protocols on social distancing and hygiene at the work place / gatherings shall be followed.
14. The Industrial unit shall do thermal scanning of all employees / visitors / drivers / transporters / representatives at the entry and exit points.
15. All the industrial workers / employee have to download the "Arogya Setu" mobile app in their mobile phones and the Bluetooth of the mobile phones will have to be activated always. The factory manager shall give details of the employees having mobile phones and the mobile app downloaded.
16. Industry is responsible to provide face masks to all the workers and ensure that the workers wear the masks the moment they step out their houses during travel and while working in the factory.
17. Wearing of face cover / mask is compulsory in work places.
18. Sufficient provisions have to be made for frequent hand washing and supply of soap / hand wash and sanitizers to be provided for all the workers by the industry. It should be made available at entry / exit points and common areas. Frequent hand washing should be mandated.
19. Cleaning and sanitation of the entire premises to be done at least three times a day and between shifts.
20. Industry should ensure a gap of one hour between shifts and should have staggered timing for lunch breaks for workers and employees of different units in the industry. There should not be any overlapping shifts.
21. The vehicle used for the purpose of transportation of workers have to be parked inside the premises. There should not be any unnecessary movement of such vehicles on roads.



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22. Industrial workers residing in nearby areas will be allowed to go to the industries by walk. The workers going by walk should maintain the social distance and should always carry the pass issued by the concerned industry. No workers without valid pass shall be allowed.
23. Maintain minimalistic footfall in factory. There should be a total ban on non-essential visitors to the industry.
24. Large meetings to be prohibited.
25. If meeting is unavoidable, it should be of less than 5 in number and seating at least 6 feet away from others.
26. Each industry should have a designated areas as isolation area to confine any person developed / having symptoms till such time they are not transported out to the medical facility. All such cases have to be informed immediately to the Director, Medical Health Services, D&NH and D&D.
27. Workers should be advised to stay at home in case if any worker has any of the symptoms viz. coughing, headache, fever, body ache, shortness of breath, nasal congestion, runny nose, and sore throat etc., and shall report to the health authorities immediately.
28. Workers should be advised to not to spit in open places, work areas and other public places and also informed about the ill effected consuming tobacco products. Use of gutka, tobacco etc. should be prohibited.
29. Intensive communication and training on good hygiene practices among the workers / employees have to be done by the industry.
30. All payments of wages / salaries to Industrial employees, Contract worker and laborers to be ensured by the 5<sup>th</sup> of every month. It is the responsibility of the industries to ensure timely payments.
31. Necessary reports shall be submitted by the industrial authorities on a daily basis in the online portal developed by the Administration.

Any Industry which falls in the Containment Zone shall be treated as suspended.

Any Industry found in contravention shall be subjected to penalties decided by this Office vide its various Office Orders.



*(Signature)*  
(Dr. Apurva Sharma),  
Sub-Divisional Magistrate / RDC(S),  
Dadra & Nagar Haveli.

To,  
All Concerned as per **Annexure – I**.

Copy to:

1. Secretary (Industries), D&NH and D&D, Silvassa.
2. Superintendent of Police, D&NH, Silvassa.
3. Labour Enforcement Officer, D&NH, Silvassa.
4. Asstt. Director (I.T.), D&NH, Silvassa, for uploading on the U.T. website.
5. P.A. to District Magistrate / Collector, D&NH, Silvassa.

Sr. No.	Industry Name	Address
1.	A.B Wire Industries	Gala No. B-12/13, Siddhi Industrial Estate Demni Road
2.	Alliance Superfine Industries Ltd.	Plot 10-A, Phase II, Govt. Industrial Estate, Piparia, Silvassa - 396230
3.	Arham Industries	Plot No:106, D.S.S Ltd, Piparia, Silvassa.
4.	Ashutosh Industries	Bhavan Udoag, Gala No. 8 , Near - Dadra Panchayat, Dadra, D&NH.
5.	Balaji Industries	Ground floor plot no 67/C Piparia ind estate Amli
6.	Ciif Lubricants Pvt Ltd	Sr No 61/2p Plot No - 18 Village Masat
7.	Coburg Print And Pack	Survey No13/1/1/1 , Village: Kanadi, Anklas -Naroli Road. Dadra & Nagar Haveli
8.	Comfort Corporation	Comfort Corporation Plotno-1 Survey No-202 Gala No-A-1 Dadra Industrial Estate Dadra
9.	Fox Solutions Pvt Ltd	Plot 23&24, Mohan Sinh Park, Naroli Road Silvassa
10.	Gm Consultant	6, Laxmi Industrial Estate, Amli, Silvassa
11.	Jain Cookware	Plot No - 04 Srv. No -221,Phase -II, Piparia Industrial Estate, Piparia , Amli
12.	Jay Ambey Industries	Survey No 217 / 1 Navneet Shah Industrial Estate Dadra Nagar Haveli
13.	Jms Universal Technologies Private Limited	Plot No 6, Survey No 259/1/1, Navneet Shah Industrial Estate, Demni Road Dadra, 396230
14.	Lapp India Pvt Ltd	185 /2 Dockmandi Amli Silvassa
15.	N B Pack	Gala No 15, First Floor, Sai Industrial Estate, Amli, Silvassa
16.	Nemi Enterprises	Plot No, 22, Khadoli Industrial Area, Village Khadoli
17.	Salasar Poly Industries	Survey No -331/2 Plot No -5 B Tipco Road Masat Silvassa
18.	Seal N Pack	A/13, Shreenath Industrial Estate, Near New Dadra Police Station, Near Dadra Check Post, Dadra - Silvassa-396193
19.	Shree Soaps & Homecare Industries	Survey No. 37/1 & 37/2 Building No. -02, Village - Dapada, Silvassa
20.	Shreeji Metal Products	204/1, Pipariya Industrial Estate, Silvassa, 396230
21.	Snehal Enterprises	Pragati Industrial Estate Gala No. 3 66 Kva Amli, Silvassa
22.	Sunelec Infra Llp	21, Siddhi Vinayak Residency, Ground Floor, Near Isckon Temple, Palghar (E), Maharashtra - 401404
23.	Sunray Industries	Survey No.213/2, Dadra Industrial Estate, Dadra & Nagar Haveli
24.	Unique Plastics	D-4,Shreenath Ind Est,Near Dadra Ckeck Post, Dadra And Nagar Haveli
25.	Uno Formulations	S.No. 363/2 Village Velugam, Off Surangi Velugam Road, Nr. Velugam Substation, D&NH 396230
26.	Yashwire And Cable Industries	C-14 Zero Tax Indl Estate Near Dadra Check Post Dadra, D&NH.

(Dr. Apurva Sharma),  
Sub Divisional Magistrate / RDC(S),  
Dadra & Nagar Haveli

